



**BUDGET COMMITTEE  
MEETING - BOARDMAN  
URBAN RENEWAL  
AGENCY**

**May 21, 2024 at 7:00 PM**

**Boardman City Hall Council Chambers  
MINUTES**

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**1. CALL TO ORDER**

Commission Chair Keefer called the meeting to order at 7:01 PM.

**2. ROLL CALL/EXCUSED ABSENCES**

Commissioners present: Committee Member Dori Drago, Committee Member Stephen Fuss, Committee Member Lisa Mittelsdorf, Committee Member Emerald Lantis, Committee Member Sonia Neal, Committee Member Paul Keefer, Committee Member Brenda Profitt, Committee Member Heather Baumgartner, Committee Member Cristina Cuevas, Committee Member Richard Rockwell, and Committee Member Karen Pettigrew

Commissioners absent: Committee Member Edith Velasco, Committee Member Alejandra Mendoza, Committee Member Ethan Salata (excused)

**3. APPOINT BUDGET COMMITTEE CHAIR**

URA Commission Chair Keefer asked for nominations for a budget committee chair for the budget meeting. Motion to nominate Commissioner Rockwell for budget committee chair.

Motion made by Committee Member Baumgartner, Seconded by Committee Member Keefer.

Voting Yea: Committee Member Drago, Committee Member Fuss, Committee Member Mittelsdorf, Committee Member Lantis, Committee Member Neal, Committee Member Keefer, Committee Member Profitt, Committee Member Baumgartner, Committee Member Cuevas, Committee Member Pettigrew

Voting Nay: Committee Member Rockwell

**4. COMMITTEE TO ESTABLISH GROUND RULES FOR MEETING**

Commission Chair Rockwell asked for consensus of the budget committee for the meeting to last no longer than 15 minutes and not to take breaks. Individual speaking limit would be set at 3 minutes and the review process would be outlined in the agenda. There was consensus to do so.

**5. BUDGET OFFICER - PRESENTATION OF BUDGET DOCUMENT**

A. 2024-2025 URA Budget - Proposed

Budget Officer Barajas read the Budget Message from the Proposed 2203-2024 URA Budget.

She then reviewed the terms of each of the Urban Renewal Districts (URD), listed on page 7 of the packet, stating only the West URD has a term and that term comes to end in 2038. Committee Member Pettigrew stated that when the Central URD went through the implementing process, the discussed term was not included; she believes it was a scrivener's error. Committee Member Pettigrew was City Manager at the time and the plan had been proposed with a 20 year life span. Budget Officer Barajas stated this information came from Eileen Howard, who developed the Central URD Plan. City Manager Hammond stated the maximum indebtedness amount will not change.

Budget Officer Barajas stated Central URD will see the most activity this year. SE Front Street will be reconstructed and building SE 1st Street, the cost is around \$1.5 million. Central also acquired some land referred to as BPA Greenspace with projects included that will cost around \$500,000.

West URD has no projects coming up this fiscal year, but some are expected in the next fiscal year.

North URD was recently adopted in September of 2023, it is very new. Budget Officer Barajas stated tax dollars may be received due to the Tidewater Master Community Development.

Committee Member Mittelsdorf asked the intent on the West URD infrastructure improvements. Budget Officer Barajas stated there may be some housing developments with the Missing Middle Housing Fund that are potentially starting in the coming years. City Manager Hammond stated Oregon Trail Boulevard will be a big portion.

Committee Member Mittelsdorf asked if there is a plan for any road development on Paul Smith, roads leading in and out. Budget Officer Barajas stated there are some sidewalks going in that area, but it is in the City budget.

## **6. PUBLIC COMMENT**

There was none.

## **7. MOTION TO APPROVE BUDGET OT PROCESS CONTINUATION**

Motion to approve the proposed budget for the 2024-2025 fiscal year as presented in the amount of \$2,706,590. Further move that the Boardman Urban Renewal Agency Budget Committee, certify to the Morrow County Tax Assessor, a request for the Boardman Urban Renewal Agency, for the maximum amount of revenue that may be raised by dividing under section 1c, Article IX of the Oregon Constitution and ORS Chapter 457.

Motion made by Committee Member Baumgartner, Seconded by Committee Member Fuss.

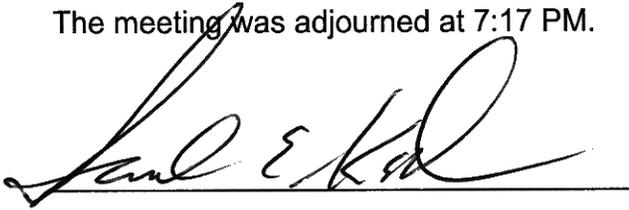
Voting Yea: Committee Member Drago, Committee Member Fuss, Committee Member Mittelsdorf, Committee Member Lantis, Committee Member Neal, Committee Member Keefer, Committee Member Profitt, Committee Member Baumgartner, Committee Member Cuevas, Committee Member Rockwell, Committee Member Pettigrew

A. Next Budget Committee Meeting Date:

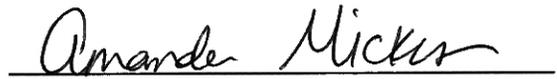
No further dates were scheduled.

**8. ADJOURNMENT**

The meeting was adjourned at 7:17 PM.

A handwritten signature in black ink, appearing to read "Paul Keefer", written over a horizontal line.

Paul Keefer – Mayor

A handwritten signature in black ink, appearing to read "Amanda Mickles", written over a horizontal line.

Amanda Mickles – City Clerk