

Mechanical Permit Application

☐ City of Boardman ☐ Morrow County ☐ City of Irrigon
P.O. Box 229
200 City Center Circle Phone: 541.481.9252
Boardman, Oregon 97818 Fax: 541.481.3244

PERMIT # _____

DATE ISSUED _____

TYPE OF WORK	
<input type="checkbox"/> New construction	<input type="checkbox"/> Demolition
<input type="checkbox"/> Addition	<input type="checkbox"/> Alteration
<input type="checkbox"/> Replacement	<input type="checkbox"/> Other
CATEGORY OF CONSTRUCTION	
<input type="checkbox"/> 1 and 2-family dwelling	<input type="checkbox"/> Industrial
<input type="checkbox"/> Accessory building	<input type="checkbox"/> Multi-family
<input type="checkbox"/> Commercial	<input type="checkbox"/> Other:
JOB SITE INFORMATION AND LOCATION	
Job site address:	
City/State/Zip:	
Suite/bldg./apt. no.:	Project name:
Tax map/parcel no.:	
DESCRIPTION OF WORK	
PROPERTY OWNER INSTALLATION	
Name:	
Address:	
City/State/Zip:	
Phone: ()	
Email:	
This installation is being made on residential or farm property owned by me or a member of my immediate family, and is exempt from licensing requirement under ORS 701.010.	
Sign here:	Date:
CONTRACTOR INSTALLATION	
Business name:	
Address:	
City/State/Zip:	
Phone: ()	
Email:	
CCB Lic.:	Expiration Date:
Authorized Signature:	
Print name:	Date:
<div>For Office Use Only: _____ Date: _____</div>	
Building Official Signature: _____	
Print Name: _____	

COMMERCIAL			
Permit fees are based on the value of the work performed. Indicate the value (rounded up to the nearest dollar) of all equipment, materials, labor, overhead, and the profit for the work indicated on this application.			
Valuation \$			
Value of Work	Fee Method	Fee	
\$1.00-\$1,000	None	\$23.00	
\$1,001 - \$10,000: \$23+\$1.35 for ea. addl. \$100 over \$1,000			
\$10,001 - \$100,000: \$144.50+\$8.50 for ea. addl. \$1,000 over \$10,000			
\$100,001 & above: \$991.50+\$5.70 for ea. addl. \$1,000 over \$100,000			
Calculated Fee		\$ _____	
RESIDENTIAL			
Description	Qty.	Ea.	Total
Heating/cooling			
Air Conditioner		9.50	
Heat pump or Mini Split		9.50	
Duct Work		12.25	
Furnace < 100,000 btu		13.25	
Furnace > 100,000 btu		16.25	
Unit heaters		9.50	
Fire/Smoke Damper		9.50	
Water Heater		9.50	
Incinerator		24.50	
Log Lighter (gas)		6.50	
Wood/Pellet/Gas Stove		9.50	
Wood Fireplace/Insert		9.50	
Chimney/Liner		9.50	
Chiller-Over 100,000 btu		24.25	
Flue/Vent for Any of Above		9.50	
Environmental Exhaust and Ventilation			
Range Hood/Other Kitchen Equip.		9.50	
Clothes Dryer Exhaust		9.50	
Single-duct Exhaust (bathrooms, toilet compartments, utility rooms)		6.50	
Air Handling < 10,000cfm		9.50	
Air Handling > 10,000cfm		16.15	
Fuel Piping			
One to Four Outlets		20.00	
Additional Outlets (each)		1.25	
Other:			
MECHANICAL PERMIT FEES			
Permit Issuance Fee		20.00	
Sub-Total (Fees + Permit Issuance Fee)			
Minimum Permit Fee (if Sub-Total Not to \$45)		45.00	
Plan Review Fee (25% of Permit fee)			
State Surcharge Fee (12% of permit Fee)			
Seismic Fee (1% of Permit Fee)			
Total			

Notice: This permit is Issued under OAR 918-460-0030. Permits expire if work is not started within 180 days of Issuance or if work is suspended for 180 days.