



CITY COUNCIL MEETING

February 03, 2026 at 7:00 PM

Boardman City Hall Council Chambers
MINUTES

1. CALL TO ORDER

Council President Cuevas called the meeting to order at 7:00 PM.

2. FLAG SALUTE

3. ROLL CALL/EXCUSED ABSENCES

Councilors Present: Councilor Heather Baumgartner, Councilor Brenda Profitt, Councilor Ethan Salata, Councilor Cristina Cuevas, Councilor Richard Rockwell, Councilor Karen Pettigrew

Councilors Absent: Mayor Paul Keefer

4. APPROVAL OF MINUTES

A. City Council Meeting Minutes January 6, 2026 – Timestamp 1:34

Motion to approve the City Council Meeting Minutes January 6, 2026 as presented.

Motion made by Councilor Baumgartner, Seconded by Councilor Salata.

Voting Yea: Councilor Baumgartner, Councilor Profitt, Councilor Salata, Councilor Cuevas, Councilor Rockwell, Councilor Pettigrew

B. City Council Special Meeting Minutes January 13, 2026 – Timestamp 2:02

Motion to approve the City Council Meeting Minutes January 13, 2026 as presented.

Motion made by Councilor Salata, Seconded by Councilor Profitt.

Voting Yea: Councilor Baumgartner, Councilor Profitt, Councilor Salata, Councilor Cuevas, Councilor Rockwell, Councilor Pettigrew

5. FINANCIAL REPORT

A. Financial Report - December 2026 – Timestamp 2:25

Finance Director Barajas gave the report.

6. FORMAL PROCEEDINGS

A. Public Hearing - Economic Opportunity Analysis – Timestamp 4:10

The request is to adopt the Economic Opportunities Analysis as a guidance document for a planned update to the City of Boardman Comprehensive Plan to inform Goal 9 Economics. Criteria for approval are found at the Boardman Development Code Chapter 4.1 Types of Applications and Review Procedures, specifically 4.1.600 Type IV Procedure (Legislative). It is being processed as a Type IV decision, with the final hearing before the City Council.

Council President Cuevas opened the public hearing at 7:04 PM.

Council President Cuevas asked any member of the City Council to disclose any conflict of interest. There was none.

Planning Official Carla McLane and Andrew Parrish of Johnson Economics gave the report.

Council President Cuevas asked for testimony in favor. There was none.

Council President Cuevas asked for testimony in opposition. Jonathan Tallman spoke.

Council President Cuevas asked for neutral testimony. There was none.

Council President Cuevas closed the public hearing at 7:31 PM.

B. Public Hearing - Surplus Real Property 4N 25E 09CB TL4600 – Timestamp 39:12

This hearing is to receive public comment regarding the declaration of surplus real property located below: 4N 25E 09CB TL 4600. Citizens and affected parties of the City of Boardman are invited to appear at the hearing and be heard on the above-mentioned question.

Council President Cuevas opened the public hearing at 7:39 PM.

Council President Cuevas asked any member of the City Council to disclose any conflict of interest. There was none.

City Manager Hammond gave the report.

Council President Cuevas asked for testimony in favor. There was none.

Council President Cuevas asked for testimony in opposition. There was none.

Council President Cuevas asked for neutral testimony. Jonathan Tallman spoke.

Council President Cuevas closed the public hearing at 7:44 PM.

7. PUBLIC COMMENT

A. Prearranged Presentation - Morrow County Schools, Boardman – Timestamp 31:57

Council President Cuevas moved this agenda item between the Public Hearings due to time.

Students from Sam Boardman and Windy River Elementary Schools gave an update.

B. Other Public Comment - Chamber/BCDA Report – Timestamp 48:42

8. ACTION ITEMS - ORDINANCES

A. Ordinance 3-2026 Economic Opportunities Analysis Adoption – Timestamp 48:50

An Ordinance Adopting the City of Boardman Economic Opportunities Analysis.

Motion to approve the reading by title only of Ordinance 3-2026 an Ordinance adopting the City of Boardman Economic Opportunities Analysis.

Motion made by Councilor Baumgartner, Seconded by Councilor Proffitt.

Voting Yea: Councilor Baumgartner, Councilor Proffitt, Councilor Salata, Councilor Cuevas, Councilor Rockwell, Councilor Pettigrew

City Manager read the title, Ordinance 3-2026 an Ordinance adopting the City of Boardman Economic Opportunities Analysis.

Motion to adopt Ordinance 3-2026 an Ordinance adopting the City of Boardman Economic Opportunities Analysis.

Motion made by Councilor Baumgartner, Seconded by Councilor Proffitt.
Voting Yea: Councilor Baumgartner, Councilor Proffitt, Councilor Salata, Councilor Cuevas, Councilor Rockwell, Councilor Pettigrew

9. ACTION ITEMS - RESOLUTIONS

A. Resolution 5-2026 Surplus Real Property (4N 25 E09 CB TL4600) – Timestamp 50:22

Motion to approve Resolution 5-2026 a resolution declaring City of Boardman Real property as surplus.

Motion made by Councilor Rockwell, Seconded by Councilor Proffitt.
Voting Yea: Councilor Baumgartner, Councilor Proffitt, Councilor Salata, Councilor Cuevas, Councilor Rockwell, Councilor Pettigrew

B. Resolution 6-2026 Authorize Opening a Non-Interest Bearing Account for the U.S. Small Business Administration Funds – Timestamp 50:52

Motion to approve Resolution 6-2026 A resolution authorizing opening a non-interest-bearing account for the U.S. Small Business Administration Funds.

Motion made by Councilor Rockwell, Seconded by Councilor Salata.
Voting Yea: Councilor Baumgartner, Councilor Proffitt, Councilor Salata, Councilor Cuevas, Councilor Rockwell, Councilor Pettigrew

10. ACTION ITEMS - OTHER BUSINESS

A. Appoint Park Advisory Committee – Timestamp 51:45

Motion to appoint Ethan Salata, Mike Connel, Taylor Wightman, Norma Ayala, and a member of the Youth Advisory Committee to the Parks Advisory Committee to serve in an advisory capacity to the City Council to provide input on park policy, funding priorities, and support implementation of the PMP. The duration of this appointment will be for the 2026 calendar year, or until modified by action of the City Council.

Motion made by Councilor Baumgartner, Seconded by Councilor Rockwell.

Motion to modify the motion removing Ethan Salata and replace with Brenda Proffitt.

Motion made by Councilor Baumgartner, Seconded by Councilor Rockwell.
Voting Yea: Councilor Baumgartner, Councilor Proffitt, Councilor Salata, Councilor Cuevas, Councilor Rockwell, Councilor Pettigrew

B. Appoint Youth Advisory Committee – Timestamp 53:38

Motion to appoint Alejandra Lopez-Corona, Alondra Cortes-Madrigal, Andrea Guzman Madrigal, Erika Vargas Acosta, Jeremias Calvillo, Kaylee Christy, Maddyn Morton, and Martin Martinez-Vasquez to the Youth Advisory Committee for the remainder of the 2025-26 school year.

Motion made by Councilor Rockwell, Seconded by Councilor Salata.
Voting Yea: Councilor Baumgartner, Councilor Proffitt, Councilor Salata, Councilor Cuevas, Councilor Rockwell, Councilor Pettigrew

C. Appoint Housing Capacity Analysis Public Advisory Committee – Timestamp 57:11

Motion to appoint Heather Baumgartner, Rod Taylor, Juan Reyna, Travis Hyder, Vivi Torres, a Representative of Good Shepherd, Dan Daltoso, Karen Guillen-Chapman, and Dawn Hert to the Housing Capacity Analysis Public Advisory Committee to serve

in an advisory capacity to the City Council for the duration of the development of the Housing Capacity Analysis which is anticipated to be completed by the fall of 2026.

Motion made by Councilor Rockwell, Seconded by Councilor Proffitt.

Voting Yea: Councilor Baumgartner, Councilor Proffitt, Councilor Salata, Councilor Cuevas, Councilor Rockwell, Councilor Pettigrew

D. Adopt Emergency Action Plan – Timestamp 1:01:58

Motion to adopt the City of Boardman Emergency Action Plan as the City's official document.

Motion made by Councilor Rockwell, Seconded by Councilor Baumgartner.

Voting Yea: Councilor Baumgartner, Councilor Proffitt, Councilor Salata, Councilor Cuevas, Councilor Rockwell, Councilor Pettigrew

11. OTHER PUBLIC COMMENT

A. Public Comment – Timestamp 1:04:09

Jonathan Tallman gave comment.

12. DOCUMENT SIGNATURES

13. REPORTS, CORRESPONDENCE, AND DISCUSSION

A. Police Report – Timestamp 1:08:48

Police Chief Stokoe gave his report.

B. Building Department Report – Timestamp 1:09:56

Building Official McIntire gave his report.

C. Public Works Department Report – Timestamp 1:10:50

Assistant Public Works Director Campos gave his report.

D. Planning Department – Timestamp 1:12:04

Planning Official McLane gave her report.

E. Committee Reports - Housing Advisory Committee, MIRL – Timestamp 1:14:04

Housing Advisory Committee Members Ricardo Rosales and Moderate Income Revolving Loan Consultant Steven Brooks of Community Innovation Partners gave a report.

F. City Manager - CIP Discussion – Timestamp 1:26:18

City Manager Hammond asked the Council to first appoint signors for the U.S. Small Business Administration Funds bank account that was approved in Resolution 6-2026.

Motion to appoint Heather Baumgartner, Cristina Cuevas, and Paul Keefer as signors on the new account just created.

Motion made by Councilor Rockwell, Seconded by Councilor Salata.

Voting Yea: Councilor Baumgartner, Councilor Proffitt, Councilor Salata, Councilor Cuevas, Councilor Rockwell, Councilor Pettigrew

City Manager gave his report.


G. Councilors – Timestamp 1:41:19

Councilors gave comment.

H. Mayor

14. ADJOURNMENT

Council President Cuevas adjourned the meeting at 8:46 PM.



Cristina Cuevas, Council President



Amanda Mickles, City Clerk