

Code Compliance/Animal Control Officer

The City of Boardman is looking for a full time employee for this multifaceted position. Top Candidate should have: Great customer service and communication skills, possess strong computer skills, ability to educate and administer the Municipal and Development Codes of the City, control dogs running at large, and write citations and testify in court as needed. This position requires exceptional public relations skills to deal courteously and tactfully with citizen, must work well in stressful and sometime hostile situations, must be able to convey information orally and in writing. Requirements: maintain a valid Driver's License, good driving record, work a flexible schedule as needed, maintain case files in paper files and computer files, lift 50-80 lbs, walking or sitting for extended amounts of time, possess a high school diploma or GED, and pass a background check and physical.

Beginning salary is \$31,484.60 per year. This is a represented position. Excellent benefit package including health insurance and PERS retirement.

Contact Joanna Dahm at Boardman City Hall located at 200 City Center Circle, Monday thru Friday or call (541) 481-9252 for further information. Deadline for applications is February 25, 2015 @ 5 p.m.