

The meeting was called to order by Council President Neil Livingston at 7:00 p.m. and he led the group in the Pledge of Allegiance. Roll call was taken:

Council members: Marc Rogelstad, Brenda Profitt, Neil Livingston, David Jones and Art Kegler
Absent: Sandy Toms (excused)
Staff: Karen Pettigrew-City Manager, Joanna Dahm-Recorder, Barry Beyeler-Community Development Director, Chief Stokoe and Jackie McCauley
Audience: Dean Kegler-Interim Chamber Director

Neil Livingston is conducting the meeting in Sandy Toms absence.

Councilor Rogelstad moved to approve the October 21, 2014 Workshop minutes. Councilor Kegler seconded the motion. All were in favor. Motion passed 5-0-1 (absent) 1 (vacant)

Councilor Jones moved to approve the November 4, 2014 minutes. Councilor Rogelstad seconded the motion. All were in favor. Motion passed 5-0-1 (absent) 1 (vacant)

FINANCIAL REPORT

City Manager Pettigrew commented to the Council the City has already seen a large portion of the property tax money coming in.

Councilor Rogelstad moved to approve the Financial Report ending November 30, 2014. Councilor Profitt seconded the motion. Roll Call: Rogelstad-yes, Jones-yes, Profitt-yes, Kegler-yes, Livingston-yes. Motion passed 5-0-1 (absent) 1 (vacant)

PUBLIC COMMENT

Dean Kegler-Interim Chamber Director, thanked Councilor Livingston for doing a wonderful job presenting at the Christmas Tree Lighting. He also thanked the Christmas Decorating Committee for all their hard work and stated how great the Christmas decorations looked. He reminded everyone of the Shop Local event that is going on and of the upcoming Breakfast with Santa at the Senior Center on Saturday December 13th from 8:30 to 10:30 a.m.

ACTION ITEMS

Cancelation of December 16th Meeting

Council discussed and decided not to cancel the meeting on December 16, 2014.

Appointment to Planning Commission

Councilor Rogelstad moved to appoint Glaya Baker to the Planning Commission. Councilor Profitt seconded the motion. Motion passed 5-0-1 (absent) 1 (vacant)

Chief Stokoe showed a video presentation from the League of Oregon Cities. The presentation was on Conflicts of Interest. It explains the difference between actual conflicts of interest and potential conflicts of interest.

REPORTS, CORRESPONDENCE AND DISCUSSIONPolice Report

Chief Stokoe reminded everyone there would be a lunch for staff at noon on December 16, 2014 and an open house for the public from 2-4 p.m. for Officer George Price to celebrate his retirement. He stated he hopes everyone will be able to make it.

Committee

Councilor Rogelstad stated all the Christmas decorations are now up and thanked everyone on the Committee for their help and hard work. He said the Christmas Decorating Committee would be having an action meeting to discuss storage and plans for next year.

City Manager

City Manager Pettigrew stated to Council the staff would like to close City Hall on Friday December 26, 2014 for the Christmas Holiday. She said everyone was in agreement and staff would be using a vacation day. Council was ok with City Hall being closed for the day.

City Manager Pettigrew asked Council if they saw the Planning Commission Agenda and approved minutes in this Council Packet. She stated she thought it would be informational to the Council to see what Planning Commission was working on. She asked if the Council had any questions regarding the Planning Commission agenda. She stated the Planning Commission was working on street name changes in Chaparral to Chaparral Estates, Tatone in Tuscany and there was a request to change Puskarich to Cooperative Way.

City Manager Pettigrew mentioned about the possible language changes in the municipal code in order to bill both landowners and tenants for the water bills. She stated by changing to this method there would be an increase in the cost to the City for postage. City Manager Pettigrew stated the City of Boardman has not had an increase in rates in several years however, in the future it may be a discussion the Council may want to have. Councilor Profit stated she had only had time to read it once. She said she didn't understand why landowners had to give tenants written permission to be able to have services billed to them. City Manager Pettigrew stated this is the best solution for everyone and to help with billing and to make sure accounts are paid. Councilor Kegler stated he was uncomfortable with the timing and asked to postpone any decision making until the next council meeting on December 16, 2014. Councilor Kegler asked City Manager Pettigrew to compile data to show what the cost will be too the City to double bill compared to what the cost would be for the City to turn accounts over to collections and write off the uncollectable bills. He stated for City Manager Pettigrew not to send it off to the City Attorney yet until after further discussions. City Manager Pettigrew stated the extra postage to bill both landowners and tenants will probably cost \$60-\$100 a month in postage.

City Manager Pettigrew thanked Jackie McCauley and Toni Connell for their hard work at the Christmas Tree Lighting and making sure we had a Santa for the event.

Councilors

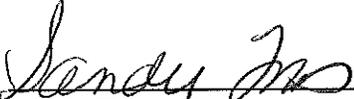
Councilor Rogelstad moved to resend the motion appointing Chief Stokoe in charge of the flashing lights in the school zone. Councilor Jones seconded the motion. Motion passed 5-0-1 (absent) 1 (vacant)

Mayor

Councilor Livingston said he had spoken to Mayor Toms and she thanked everyone for their well wishes and support for her family during this time.

Councilor Livingston thanked the Christmas Decoration Committee for all their hard work and said how wonderful everything looks. He stated it is the best decorations ever.

Council Meeting was adjourned at 8:15 p.m.


Sandy Toms-Mayor


Joanna Dahm, Recorder