

The meeting was called to order by Chairman Sandy Toms at 7:33 p.m. and led the group in the Pledge of Allegiance. Roll call was taken:

Commissioners:	Sandy Toms, Marc Rogelstad, David Jones, Brenda Profitt, Neil Livingston (arrived at 8:00 p.m.), Christie Perry, and Art Kegler
Executive Director:	Karen Pettigrew
Budget Officer:	Tom Kligel
Staff:	Lila Killingbeck-Recorder, Barry Beyeler, Brett Cook, and Jackie McCauley
Audience:	F. E. Glenn

Commissioner Perry moved to approve the minutes of the June 18, 2013 meeting as presented. Commissioner Profitt seconded the motion. Vote was: 5 yes-1 absent-1 abstention-Kegler.

Commissioner Perry moved to approve the minutes of the July 2, 2013 meeting as presented. Commissioner Jones seconded the motion. Vote was: 4 yes-1absent-2 abstention-Kegler & Profitt.

Commissioner Profitt moved to approve the minutes of the July 16, 2013 meeting as presented. Commissioner Rogelstad seconded the motion. Vote was: 5 yes-1 absent-1 abstention-Kegler.

### **ACTION ITEM**

#### Proposed Project in the Central District

Commissioner Jones declared a direct conflict of interest.

Executive Director Pettigrew explained that there has been a proposal submitted to the URA Central District. She is asking for a preliminary approval for this project. This could be the first project in the Central District. This project would be for water and sewer expansion from SE Front Street across the properties owned by Frontier Mobile Home Park (David Jones) and Gary Maughan to Oregon Trail Blvd. This project is on the list of infrastructure improvements in the Central District Plan. Mr. Jones is expanding Frontier Mobile Home Park to include the newly purchased property, which will require water and sewer only at this time. If this project is approved, the engineering on this project will need to be completed. The engineering will need to be done for future expansion when planning the sizing of the piping for both water and sewer. At this time the project is estimated to cost \$160,000. There was a lengthy discussion regarding the pipe sizings, streets, and extending east to South Olson Road. The water and sewer is the only project at this time. The consensus was to put in the largest sized pipe or most efficient for the future, with consideration of the cost associated with the decision. Councilor Rogelstad moved to move forward with the preliminary engineering of the water and sewer project in the Central District from SE Front Street to Oregon Trail Blvd. Vote was: 5 yes-1 absent-1 abstention-Jones.

The next meeting will be on August 20, 2013. Mr. Brendan Buckley will attending the meeting with updated information regarding the Proposed West URA District.

Executive Director Pettigrew pointed out that Mr. F.E. Glenn had provided information that he felt would be of help with their decisions regarding: combining Central and West areas,

canceling the Central District because of inactivity, developing the West District, etc. He pointed out that the Central District was developed more for commercial development and the West would be more for residential development. The West District should have more project listed in the Plan. The Central District should remain the same because it will take more than one try to get the 75% of the taxing districts to approve the West plan. Commissioner Kegler asked how long the Central District had been in place, it is 5 years old. The information will be useful at the August 20<sup>th</sup> meeting, so please read through it.

8:00 p.m.-Commissioner Livingston arrived

**Meeting was adjourned at 8:01p.m.**

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Sandy Toms-Chairman

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Lila Killingbeck, Recorder