

BOARDMAN PLANNING COMMISSION MINUTES - VIDEO CONFERENCING MEETING

July 20, 2022

Commission Chair Jacob Cain called the meeting to order at 7:02 p.m.

Commissioners
in Attendance: Sam Irons, Jennifer Leighton, and Ethan Salata (In Person) Jacob Cain, and
Ragna TenEyck (Via Zoom)

Commissioners Absent: Karla Jimenez, and Zach Barresse

Staff: Karen Pettigrew - City Manager, Jenn Rollins – City Recorder / HR, Rick Stokoe –
Chief of Police/Assistant City Manager, and Carla McLane – Planning Official

Audience: HP

FLAG SALUTE

MINUTES

May 18, 2022 – Planning Commission Meeting

Commissioner Irons made a motion to approve the minutes from May 18, 2022, as well as the minutes from June 15, 2022 and Commissioner Leighton seconded the motion.

Roll Call Vote: Commissioner Leighton – Yes; Commissioner Irons – Yes; Commission Chair Cain – Yes;
Commissioner TenEyck – Yes; Commissioner Salata – Yes

The motion passed 5 – 0 with 2 absent.

Commission Chair Cain Recessed the regular meeting at 7:09 p.m.

Commission Chair Cain Opened the Public Hearing at 7:09 p.m.

Opening of the Hearing

Commissioner Cain opened the public hearing and announced that the purpose of the hearing was to hear testimony regarding Variance VAR22-02: Woodhill Homes, applicant and landowner. The subject property is described as tax lot 904 of Assessor's Map 4N 25E 17DB, and is zoned residential. This request is to grant a variance to the side yard setback of more than 10 percent. Criteria are found in the Boardman Development Code Chapter 5.1 Variance, specifically 5.1.400 Class C Variances and is being processed as a Type III decision.

Conduct of the Hearing

Commissioner Cain outlined the order of the presentation of the hearing, and explained the rules that would be followed during the hearing to all present.

Abstentions

Commissioner Cain called for any abstentions from commissioners present; there were none.

Jurisdiction

Commissioner Cain called for any objections to jurisdiction; there were none.

Staff Report

Planning Official McLane presented her staff report and findings of fact to the commissioners, and read her report into the record. Commissioner Cain asked if the review process would be updated and require a foundation survey prior to issuing a permit; Planning Official McLane replied that it would be an internal discussion with staff, but she would bring decisions made by staff to the Planning Commission after they were made.

Correspondence

Commissioner Cain asked if there was any correspondence that was not included in the packet for tonight's meeting; Planning Official McLane responded that no further correspondence had been received.

Proponent's Case

There was no testimony from the proponent's present; they declined to present testimony after Planning Official McLane explained this was their opportunity to speak.

Opponent's Case

There was none.

Testimony Against the Application

There was no testimony against the application.

Cross-Examination

No cross examination was needed.

Public Agencies

There were no public agencies present who wished to participate in the public hearing.

Rebuttal

No rebuttal was necessary.

Commission Chair Cain closed the hearing at 7:22 p.m.

Commission Chair Cain resumed the regular meeting at 7:22 p.m.

Commission Chair Cain asked if there were any further questions regarding this manner. Commissioner Irons made a comment that there was a similar issue requiring a variance close to this same lot, and he was thankful the issue is being approached and resolved internally. Commissioner Cain mentioned the house is in place already and cannot be moved, so he felt there was no harm in voting in favor of the variance.

Commissioner Leighton made a motion to approve the variance VAR22-002, and Commissioner Irons seconded the motion.

Roll Call Vote: Commissioner Leighton – Yes; Commissioner Irons – Yes; Commission Chair Cain – Yes;

Commissioner TenEyck – Yes; Commissioner Salata – Yes

The motion passed 5 – 0 with 2 absent.

Planning Official Report

Planning Official McLane presented an update report to the Planning Commission. Planning Official McLane reported she has been working with Special Projects Manager Rolf Prag, to sort through all items in Barry's office to organize it and establish a filing system. Planning Official McLane continued to note that Tidewater has met most of their conditions, which includes negotiating a letter of credit in order to begin building their project more quickly, and Planning Official McLane explained this approach was allowed in the City of Boardman's code. She completed her report by noting that two public hearings have progressed to LUBA and that updates on these cases can take anywhere from 6 months to 1 ½ years to be resolved in the court system.

Commissioner Cain asked about future training topics; Planning Official McLane handed out binders she had prepared and explained the contents inside.

There were no further comments from Planning Commissioners.

Commission Chair Cain adjourned the meeting at 7:59 p.m.