

BOARDMAN CITY COUNCIL REGULAR MEETING – SEPTEMBER 14, 2021

Mayor Keefer called the meeting to order at 7:02pm and waived the pledge of allegiance as it was done during the workshop session. Roll call was taken.

Councilors Present: Paul Beagle, Paul Keefer, Katy Norton, Leslie Pierson, Brenda Profitt and Isaac Williams (all in person) Roy Drago, Jr. (via Zoom)

Councilors Absent: None

Staff: Karen Pettigrew – City Manager, Rick Stokoe – Police Chief, Marta Barajas – Finance Director, Barry Beyeler – Community Development Director, Glenn McIntire – Building Official, Kevin Kennedy – Public Works Director, Jenn Rollins – City Recorder/HR, and Toni Connell – Utility Clerk (all in person)

Audience: Renee Maenle – Boardman Chamber of Commerce, Jonathan Tallman, Weston Putman, Melissa Keefer, Ethan Salata (all via Zoom)

APPROVAL OF MINUTES – August 3, 2021 Regular Meeting

Councilor Beagle motioned to approve the minutes of the August 3, 2021 regular meeting as presented. Councilor Williams seconded the motion.

Roll Call Vote: Beagle – Yes, Norton – Yes, Pierson – Yes, Profitt – Yes, Williams – Yes, Drago Jr. – Yes, Keefer – Yes. Motion passed 7-0.

INTRODUCTIONS

The new City Recorder/HR Jenn Rollins introduced herself.

FINANCIAL REPORT – Ending July 31, 2021

Finance Director Barajas mentioned the July financial report had not been ready previously because the bank statement was not available at the time of the last meeting. She stated nothing out of the ordinary is in the July Report and asked for questions. Councilor Beagle asked about bond line items and their negative balances; Finance Director Barajas replied Bonds 520, and 530 are bonds the city had prior to the G.O. Bond and these were refunded in the new G.O. Bond 2021. Final payments came out of these funds and the budget for the funds to be recouped from tax payments from prior year's property taxes owed.

Finance Director Barajas moved on to present the August financial report, and stated the city has received the draw down payment from the CBDG Grant for the Migrant Head Start Project which has been extended due to complications from COVID. Contractors have been paid previously by the city to ensure they will be available to finish out the project and this payment from the grant will be applied toward those expenditures. Finance Director Barajas stated the Head Start Program may be open in January for students, but the playground may not be finished until sometime in April due to delayed equipment delivery by contractors citing complications from COVID.

PUBLIC COMMENT

Renee Maenle – Boardman Chamber of Commerce

Ms. Maenle communicated the upcoming events:

Tomorrow is the monthly luncheon – Virtual at Noon via Facebook. Morrow County Umatilla Head Start will be presenting.

Thursday is a Virtual Lunch and Learn presenting the 7 talent trends that may be affecting your business via zoom.

Next week is the first Chamber After 5 – a free event with light appetizers.

October 2nd is the Morrow County Harvest Festival at the SAGE Center with pinewood derby races for children.

Members are hiring, and over 40 jobs are posted on the Boardman Chamber website.

ACTION ITEMS

Ordinance 2-2021

An Ordinance vacating a utility easement created on the original plat of the "C. Locke Sr. Industrial Park" was read by title into the record. A motion to read the ordinance by title only into the record was made by Councilor Profitt and was seconded by Councilor Pierson. The motion passed 7-0. City Manager Karen Pettigrew read the Ordinance by title into the record.

Resolution 13-2021 – City's Participation in the LOC Legal Advice Program

Councilor Profitt made a motion to adopt Resolution 13-2021 to participate in the LOC (League of Oregon Cities) Free Legal Advice Program; Councilor Williams seconded the motion. City Manager Pettigrew explained this program provides 15 hours of free legal advice to small cities in Oregon. Councilor Beagle had questions about "Exhibit A" materials and discussion from council members ensued. Councilor Beagle voiced reservations regarding wording of the contract in "Exhibit A", listing of the names vs. no names for representatives, and the location of the court listed for arbitration of the contract if such services were needed. Roll Call Vote: Pierson – Yes, Beagle – No, Drago Jr. – Yes, Williams – Yes, Profitt – Yes, Norton – Yes, Keefer – Yes. The motion passed 6-1.

OTHER BUSINESS

Appointment of Planning Commission Vacancy – Term Ending December 31, 2021

Mayor Keefer stated two individuals, Ethan Salata and Sandy Toms, had submitted letters of interest for the vacancy on the planning commission and asked council members for their input before he made the appointment. Mayor Keefer appointed Ethan Salata to the open position, and council members offered their congratulations. After some debate, the council decided to also make a motion and a second for this process. Councilor Profitt made a motion to appoint Ethan Salata to the planning commission for a term ending December 31, 2021 and Councilor Beagle seconded the motion. Roll Call Vote: Beagle – Yes, Norton – Yes, Pierson – Yes, Profitt – Yes, Williams – Yes, Drago Jr. – Yes, Keefer – Yes. Motion passed 7-0.

REPORTS, CORRESPONDENCE AND DISCUSSION

Police Report

Chief Stokoe submitted a report to the council on behalf of the police department. He stated there was not anything out of the ordinary and asked if there were any questions in regard to the report submitted. Councilor Beagle asked if the Chief could elaborate on what caused the jump in the total of misdemeanor and felony arrests. Chief Stokoe explained one arrest can result in multiple charges which can change after a person has been charged. This can cause the numbers of misdemeanor and felonies to fluctuate. Chief Stokoe asked if there were any other questions in regard to the report submitted. There were none.

Building Department Report

Building Official McIntire submitted a report to the council on behalf of the building department. Building Official McIntire stated he has been busy during the month of August and new home construction in Boardman keeps plugging along, including the number of permits sold in Boardman are consistently higher than the permits sold for the county. Building Official McIntire stated this is because permits for Boardman are for residential and permits for the county are mostly industrial. Building Official McIntire asked if there were any questions. There were none.

Public Works Department Report

City Manager Pettigrew gave a report to the council on behalf of the public works department. City Manager Pettigrew stated the city is having trouble ordering water meters because of a backlog due to COVID. Public Works Director Kennedy asked if there were any questions regarding the report submitted to the council. There were none.

City Manager

City Manager Pettigrew gave her report to the council, and informed them Sanitary Disposal is selling their business to Waste Connections of Oregon, Inc. and hope to have the sale closed by the end of the year. Sanitary Disposal has asked to attend the October City Council meeting to introduce the new owners to the council. City Manager Pettigrew also mentioned when she attended the County Commissioners meeting, the Mayor of Heppner asked the county for the discretionary funds set aside to help cities out with ongoing projects. The county has agreed to send \$94,993.00 which will be put toward the street fund. The City of Boardman gave out 107 free garbage vouchers in the month of July for the city's free garbage month. City Manager Pettigrew asked if she could be the voting delegate for the LOC (League of Oregon Cities) conference which is being held virtually this year – the mayor agreed. City Manager Pettigrew also mentioned the recent drug bust in Milton-Freewater was a direct result of the work of the city's officers on the BENT Team and wanted councilors to see their money was being well spent on the program. She also mentioned the Family Dollar store should be open to the public by the 18th.

Comments

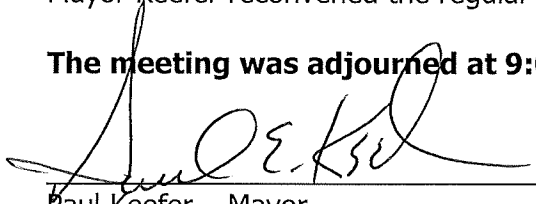
Councilor Drago shared he has talked to PDT Fast about internet going in the City of Boardman and citizens can go online and enter an address to see when internet services will be installed.

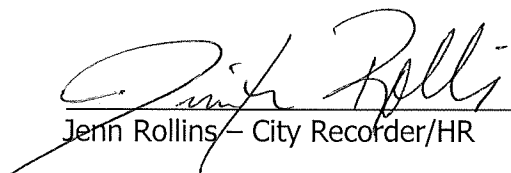
EXECUTIVE SESSION

Mayor Keefer announced the council will now be going into Executive Session to discuss ORS 192.660 (2)(i) – City Manager Evaluation. A decision was not anticipated following the Executive Session and he recessed the regular meeting at 7:45 p.m.

Mayor Keefer reconvened the regular meeting at 9:04 p.m.

The meeting was adjourned at 9:06 p.m.


Paul Keefer – Mayor


Jenn Rollins – City Recorder/HR