

BOARDMAN CITY COUNCIL
Regular Meeting – November 3, 2020

Councilor Drago called the meeting to order at 7:00pm. Roll call was taken.

Councilors Present: Katy Norton, David Jones (via Zoom) Leslie Pierson and Roy Drago, Jr.

Councilors Absent: Sandy Toms

Staff: Karen Pettigrew – City Manager, Rick Stokoe – Chief of Police, Toni Connell – Acting Recorder, Marta Barajas – Finance Director, and Glenn McIntire – Building Official

Audience: Torrie Griggs – Boardman Chamber of Commerce, Brenda Profitt – Citizen, Paul Keefer – Citizen, and Brandon Hammond (all via Zoom)

Councilor Hammond Resignation Acceptance

Councilor Drago asked for a motion to accept Councilor Hammond's resignation.

Councilor Norton moved to accept Councilor Hammond's resignation.

Councilor Pierson seconded the motion.

Roll Call: Pierson – Yes, Jones – Yes, Norton – Yes, Drago – Yes.

Motion passed. 4-0 with 2 vacancies and 1 absent.

APPROVAL OF MINUTES – September 24, 2020 Workshop

Councilor Pierson moved to approve the minutes of the September 24, 2020 workshop minutes as presented.

Councilor Norton seconded the motion.

All were in favor.

Motion passed. 4-0 with 2 vacancies and 1 absent.

INTRODUCTIONS

Torrie Griggs – Boardman Chamber of Commerce, Brenda Profitt – Citizen, Paul Keefer – Citizen, and Brandon Hammond.

FINANCIAL REPORT – Ending October 31, 2020

Councilor Pierson moved to approve the Financial Report ending October 31, 2020 as presented.

Councilor Norton seconded the motion.

All were in favor.

Roll Call: Pierson – Yes, Jones – Yes, Norton – Yes, Drago – Yes.

Motion passed. 4-0 with 2 vacancies and 1 absent

PUBLIC COMMENT

Torrie Griggs – Boardman Chamber of Commerce

Ms. Griggs communicated the November events.

Chamber Luncheon on November 18, 2020 from 12:00pm to 1:00pm will be on Facebook Live with Representative Greg Smith as speaker.

Will be having “Lunch and Learn with Cathi Hight” on November 19th at 12pm.

This is 1 of 4 and can go on to their website to sign up or for more information.

COVID Small Business Relief Grants are ending next week. Still have money from 4 different grants to give away. Contact the Chamber for applications.

The Chamber has 3 Board of Directors positions open. If anyone is interested, they must apply by 12/01/20.

Trunk or Treat Drive Thru was amazing. There were 536 glow rings were given out and the Kiwanians said it was about what they usually did at the high school.

Great feedback and had people from the highway who saw the activity and pulled in and took the children trick or treating. We had a few Hermiston residents who heard about it from social media come by as well. They are thinking about doing this again next year and see it continue to grow with more businesses and residents participating.

Ms. Griggs also thanked the City of Boardman, Boardman Police Department and Boardman Fire Department. It was a great partnership in keeping everyone safe, it was organized and it was a good evening for everyone.

ACTION ITEMS

Resolution 28-2020 – Special Canada Goose Taking - McCarty Tax Lots 407 of 4N 25 16 and 101 of 4N 25 21

City Manager Pettigrew explained this comes before us every year. The only changes made is on Exhibit 3; the comment “A minimum of 24-hour notice to both Dan McCarty and the City of Boardman with dates and times of hunt is required for each hunting event” was highlighted by placing it in bold. City Manager Pettigrew stated if the police department hears gun fire, they won’t necessarily know it is coming from that field if they are not aware there is someone out there hunting. They were a little neglectful last year in letting us know when someone was going to be out there hunting. But that is the only change made from last year’s agreement. Chief Stokoe mentioned the only issue we faced was not getting advance notice and the hunters thinking they could sign one time and it was good for the entire duration. Councilor Drago asked if he was aware of any children being frightened while walking to school. Chief Stokoe replied there were no reports of children being frightened or anyone hurt. Councilor Drags stated his only concern was about the children walking to school and being frightened.

Councilor Pierson moved to approve Resolution 28-2020 - A resolution to establish a special Canada goose taking in specific areas under the supervision of landowner Dan McCarty on tax lot 407 of 4N 25 16, and tax lot 101 of 4N 25 21 and repealing Resolution 28-2020.

Councilor Norton seconded the motion.

All were in favor.

Roll Call: Pierson – Yes, Jones – Yes, Norton – Yes, Drago – Yes.

Motion passed. 4-0 with 2 vacancies and 1 absent.

OTHER BUSINESS

Liquor License Request - Richards

The Richards moved their liquor store over to the strip mall by Subway and they are needing a new approval for their liquor license. Chief Stokoe stated since they relocated and the name changed, they need to resubmit an application to the Oregon Liquor Control Commission for a new license.

Councilor Norton moved to approve the issuance of the liquor license to E & EM Place.

Councilor Pierson seconded the motion.

Motion passed. 4-0 with 2 vacancies and 1 absent.

REPORTS, CORRESPONDENCE AND DISCUSSION

Police Report

Chief Stokoe asked if there were any questions in regard to the report submitted. There were no questions.

Chief Stokoe stated the numbers are pretty standard during this time of year and they don't seem out of line.

Joanna is through her FTO, Field Training Program. It is about a year's process from the day hired to the day the officers are on the road by themselves; it's a long process. He is excited to have her to that point. She is on duty covering shifts and if she needs help there is someone out there to help her, she always has a supervisor she can reach out to.

The police department is down a couple officers.

Chief Stokoe stated he will be glad when the elections are over with. There is a concern of possible rioting and law enforcement across the nation is put on notice.

Building Department

Building Official Glenn McIntire reported the building department has been very busy. The new construction on Anthony Drive is pouring 2 foundations a week and the houses will be done within a couple months. The contractor started moving dirt at the end of River Ridge Drive and will be 30 homes built in that subdivision.

Committee Report

Council Norton reported the Christmas Committee is still trying to figuring out the best way to move forward on decorating the City. City Manager Pettigrew stated Public Works was wondering what the plan was with decorating the City since the trees they normally decorate blew down in the wind storm and would help out with some kind of guidance. City Manager Pettigrew mentioned there is a tree on the corner at the high school and was thinking about asking permission to put lights on the tree. She doesn't want anyone to get discouraged yet; the Chamber was able to do something for Halloween and it was a success. Councilor Norton welcomes any ideas to be able to decorate the City and keeping everyone safe. Councilor Drago asked Ms. Griggs if the Sage Center was planning on doing the Christmas Tree lighting this year because it is such a big attraction. Ms. Griggs stated the Winter Market which usually takes place the first Saturday in December has been cancelled and maybe they can do something then. She is meeting with Mr. Neal tomorrow and discuss what the plan will be this year with the Christmas Tree lighting.

City Manager Report

City Manager Pettigrew stated we received a very nice thank you note from the Boardman Food Pantry for our support of them and all the board members signed it. She is happy to see they are being supported because they are filling a need in the community.

City Manager Pettigrew stated she was hoping to have a resolution in this packet but wasn't quite ready but is sure there will be some kind of resolution in December's packet for about when we want to try to sell lots. She stated you can have a plan for a project for a couple years and when it comes down to doing it the plan you thought was going to work turns out to be not the best plan.

She and Anderson Perry had a call with the Corp of Engineers again today and we can start work on Collector 3 and the lagoon. It will take a while before we can start working on the property next to the water building that we already have because there is a lot of environmental stuff to do. Several years ago, the Port had completed an environmental study that we will be able to use and that will save us a lot of time and money.

Councilor Hammond's seat on the council will need to be filled. It will be advertised in the paper for letters of interest and will close on November 20th. The council can interview the candidates and make their decision who to appoint. Maybe the candidates who didn't get elected during the election will apply for that seat.

City Clerk Baumgartner has been out of the office for a couple of weeks and will probably be out another week or two. Her son, who lives in Arizona, was seriously hurt in an accident. Staff have stepped up to cover Heather's responsibilities while she is out.

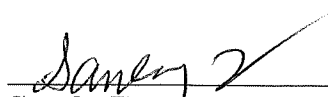
The city has had our share of water disasters lately; trying to get water ran out to the River Ridge Subdivision where the city doesn't have any plans or paper work on what has been done out there from the early 70's which makes it very difficult. But all was resolved.

Councilor Report

None

Financial Director Barajas wanted to give the council an update on the Migrant Head Start. The contractor is finished for the winter due to delays in getting materials because of COVID and non-essential workers but is staring back up in January. The grant is expiring and we reapplied for an extension and it was granted to June 2021 giving us plenty of time to get the project finished.

The meeting was adjourned at 7:40pm


Sandy Toms – Mayor


Toni Connell – Acting Recorder