

**BOARDMAN CITY COUNCIL
REGULAR MEETING – OCTOBER 6, 2020**

Mayor Sandy Toms called the meeting to order at 7:00 p.m.

Councilors Present: Brandon Hammond, David Jones (arrived at 7:03), Katy Norton, Leslie Pierson, Roy Drago Jr., Sandy Toms

Councilors Absent:

Staff: Barry Beyeler – Community Development Director, Heather Baumgartner – City Recorder, Karen Pettigrew – City Manager, Marta Barajas – Finance Director, Rick Stokoe – Chief of Police, Glenn McIntire – Building Official, Kevin Kennedy – Public Works Director

Audience: In person:
Via Zoom ID: Renee Maenle, David Ulbricht, Jonathan Tallman, Paul Keefer

APPROVAL OF MINUTES – September 10, 2020 Regular Meeting

Councilor Drago moved to approve the minutes of the September 10, 2020 regular meeting.

Councilor Norton seconded the motion.

All were in favor.

Motion passed. 6-0-1 absent

INTRODUCTIONS

The City Council Meeting was held via Zoom.

FINANCIAL REPORT

Ending September 30, 2020

Councilor Drago moved to approve the Financial Report Ending September 30, 2020 as presented.

Councilor Norton seconded the motion.

All were in favor.

Roll Call: Pierson – Yes, Jones – Yes, Norton – Yes, Drago – Yes, Hammond – Yes, Toms – Yes

Motion passed. 6-0-1 absent

PREARRANGED PRESENTATION

David Ulbricht – Bond Consultant

Mr. Ulbricht communicated that in speaking with City Manager Pettigrew, goals and objectives need to be discussed with city councilors and decisions need to be made on how to proceed.

There is authorization for \$20,000,000 of which there are three components; water, wastewater, and refinance of loan. Mr. Ulbricht suggested waiting until December 2020 or January 2021 so that payments could be deferred until December 2021. This will give the city the opportunity to levy the property tax necessary to pay the debt service. Another consideration is how quickly the city expects to expend the proceeds. Approximately 85% of the bond proceeds need to be spent within 3 years of the date of bond issuance. The timing for which to expend proceeds and the need to map out a strategy need to be considered. There is also the refinance component that can

**BOARDMAN CITY COUNCIL
REGULAR MEETING – OCTOBER 6, 2020**

be completed now, but the goals and objectives of the city play into that. Mr. Ulbricht had reconfigured the numbers for rates. The average annual rate was \$1.56 and the current rate is \$1.40. Mr. Ulbricht asked if there were any questions.

City Manager Pettigrew communicated that the plan was to start on the rainy system first. The water reserve currently has \$339,000 remaining. Additional funds will be needed. The sewer reserve currently has \$1.8 million. The Port of Morrow has requested partitioning the property for the new lagoon.

Councilor Pierson asked if Anderson Perry would be able to complete the project within the timeframe needed. City Manager Pettigrew replied that Anderson Perry would be able to complete it, but the Corps of Engineers may delay progress.

There was additional discussion in regard to studies and costs, bank loans, and voter approvals. Mr. Ulbricht commented that now is a good time to proceed due to the low interest rates.

Mayor Toms asked what the consequences were for not spending the 85% of proceeds within the three-year time frame? Mr. Ulbricht responded arbitrage. The definition of arbitrage is the purchase and sale of an asset in order to profit from a difference in the asset's price between markets.

Mr. Ulbricht communicated that he would begin developing the Request for Proposal, would create a summary and send the report to the City of Boardman for review.

A resolution will need to be drafted and passed from Bond attorneys to outline how the bonds will be issued.

Councilor Jones commented that he agreed with the direction the City of Boardman is going.

PUBLIC COMMENT

Renee Maenle – Boardman Chamber of Commerce

Ms. Maenle communicated that the forums on facebook live have been successful. The Halloween drive through event is scheduled. The Chamber of Commerce has been reaching out to the community in regard to the COVID Small Business Grants.

Councilor Norton communicated that a citizen that wants to remain anonymous had asked about the noise ordinance. This citizen lives on Kunze Lane and had neighbors that were playing music loud late into the evening. The property is located within the county, but Chief Stokoe said he would reach out to Morrow County Sheriff Department to see what their guidelines were and make them aware.

ACTION ITEMS

Resolution 25-2020 – A Resolution Establishing Building Permit Fees for Construction Permits Issued; Adopting the State of Oregon Building Valuation Data by Reference and Repealing Resolution 16-2000 And All Other Resolutions and Part of Resolutions in Conflict Thereof

**BOARDMAN CITY COUNCIL
REGULAR MEETING – OCTOBER 6, 2020**

Building Official McIntire communicated there was a lot going on behind the scenes. He has obtained his electrical inspection certification. Gilliam County will be added to the list of locations to have inspections by the City of Boardman Building Official.

Councilor Jones moved to approve Resolution 25-2020 – A Resolution Establishing Building Permit Fees for Construction Permits Issued; Adopting the State of Oregon Building Valuation Data by Reference and Repealing Resolution 16-2000 And All Other Resolutions and Part of Resolutions in Conflict Thereof

Councilor Drago seconded the motion.

All were in favor.

Roll Call: Pierson – Yes, Jones – Yes, Norton – Yes, Drago – Yes, Hammond – Yes, Toms – Yes

Motion passed. 6-0-1 absent

Resolution 26-2020 – A Resolution Establishing the Receiving and Use of Coronavirus Relief Funds (CRF) Under the Federal Cares Act Provided to the City of Boardman, Oregon

Councilor Drago moved to approve Resolution 26-2020 – A Resolution Establishing the Receiving and Use of Coronavirus Relief Funds (CRF) Under the Federal Cares Act Provided to the City of Boardman, Oregon.

Councilor Jones seconded the motion.

All were in favor.

Roll Call: Pierson – Yes, Jones – Yes, Norton – Yes, Drago – Yes, Hammond – Yes, Toms – Yes

Motion passed. 6-0-1 absent

Resolution 27-2020 – A Resolution Establishing the Receiving and use of State of Oregon COVID-19 Emergency Business Assistance Funds provided to the City of Boardman, Oregon

City Manager Pettigrew explained that in order to receive the funding, a resolution has to be created to receive and spend the funds. The previous resolution was to approve to send funds to the Irrigon/Boardman Emergency Assistance. This resolution is to approve to send funds to the Boardman Food Pantry.

Councilor Drago moved to approve Resolution 27-2020 – A Resolution Establishing the Receiving and use of State of Oregon COVID-19 Emergency Business Assistance Funds provided to the City of Boardman, Oregon

Councilor Norton seconded the motion.

All were in favor.

Roll Call: Pierson – Yes, Jones – Yes, Norton – Yes, Drago – Yes, Hammond – Yes, Toms – Yes

Motion passed. 6-0-1 absent

REPORTS, CORRESPONDENCE AND DISCUSSION

Police Report

Chief Stokoe asked if there were any questions in regard to the report. There were no questions regarding the police report.

**BOARDMAN CITY COUNCIL
REGULAR MEETING – OCTOBER 6, 2020**

Committee Report

Councilor Norton discussed the Christmas Committee. There were suggestions to talk to Karen and Kevin in regard to decorating poles and corners. Councilor Norton will contact the Chamber of Commerce in regard to the Christmas Tree Lighting.

City Manager Report

City Manager Pettigrew communicated that Palm Harbor Homes will be putting in a subdivision on Anderson Road. Homes will start at the low \$200,000. Mayor Toms commented that Boardman needs more affordable homes.

Umatilla Electric Co-Op Business Center is offering small business help. Representative Greg Smith is head of this program.

The city charter in regard to filling vacant city councilor positions was read out loud by City Manager Pettigrew.

Water and Sewer is a project in progress on Laurel Lane. The Port of Morrow will be installing backflow devices in the near future. There is pavement cutting on Laurel Lane to find the other end of the water and sewer lines.

The Chamber of Commerce hosted forums for items on the upcoming election ballots have been going well.

Councilor Report

Council President Hammond thanked everyone for serving with him. He will be resigning his position on the city council due to moving to Arlington. Mayor Toms communicated that he would be missed.

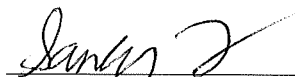
Mayor Report

A question was raised in regard to having city council meetings in council chambers.

All were in favor.

Roll Call: Pierson – Yes, Jones – Yes, Norton – Yes, Drago – Yes, Hammond – Yes, Toms – Yes

The meeting was adjourned at 8:10 p.m.


Sandy Toms – Mayor


Heather Baumgartner – Recorder