

## **BOARDMAN CITY COUNCIL REGULAR MEETING – MARCH 1, 2022**

Mayor Keefer called the meeting to order at 7:02 p.m. and led the pledge of allegiance. Roll Call for attendance was taken

**Councilors Present:** Brenda Profitt, Paul Keefer, Paul Beagle, Jr. Drago (In Person), and Leslie Pierson (via Zoom), Katy Norton (Arrived at 7:07 p.m.)

**Councilors Absent:** Isaac Williams

**Staff:** Karen Pettigrew – City Manager, Richard Stokoe – Chief of Police / Assistant City Manager, Marta Barajas – Finance Director, Rolf Prag – Special Projects Manager, Carla McLane – Planning Official, Kevin Kennedy – Public Works Director, and Jenn Rollins – City Recorder/HR (In Person)

**Audience:** Toni Connell, Sam Irons, Tommy Brooks, Rene Ortiz, Jonathan Tallman (Arrived at 8:14 p.m.)

### **APPROVAL OF MINUTES**

#### CITY COUNCIL REGULAR MEETING – FEBRUARY 1, 2022

Councilor Beagle made a motion to approve the minutes from the February 1, 2022 City Council Regular Meeting as written. Councilor Drago seconded the motion. No discussion ensued.

Roll Call Vote: Councilor Pierson – Yes; Councilor Beagle – Yes; Councilor Norton – Yes; Councilor Drago – Yes; Council President Profitt – Yes; Mayor Keefer – Yes. The motion passed 6 – 0 with one absence.

### **INTRODUCTIONS**

City Manager Pettigrew introduced the new Planning Official Carla McLane, and Special Projects Manager Rolf Prag.

City Manager Pettigrew also shared that several condolence messages had been received by the City of Boardman in regard to the unexpected passing of Community Development Director Barry Beyeler.

### **FINANCIAL REPORT – ENDING JANUARY 31, 2022**

Finance Director Barajas reported the last funds of the CDBG Capital Fund for the Boardman Migrant Head Start building. The program is still trying to meet all of their requirements to get children in the building; the ending balance is \$14.25 remaining. There will be an open house scheduled for the opening and have suggested that they can provide a private tour for city council members.

Finance Director Barajas also mentioned that interest rates have held steady for the last three months, with no further decreases.

Councilor Beagle asked about the sewer funds and wanted to know why there is a negative in the balance; Finance Director Barajas explained that funds 520 and 530 are previous sewer bonds that were re-funded by dollars from the G.O. Bond and only past due taxes are being collected on the previous sewer accounts with the expectation that eventually those funds will be rolled over into the G.O. Bond. No money is lost on those accounts, it is simply reflective of a slow collection process for those funds through taxes.

There were no further questions regarding the Financial Report.

### **PRE-ARRANGED PRESENTATION**

#### BCDA

Lisa Mittelsdorf, from the BCDA (Boardman Community Development Association) presented information regarding three lots owned by the City of Boardman; the two lots East of the old BMCC building, a replat of the existing lot on which the old BMCC building sits, and lot 4400. The BCDA would like to make an offer to purchase the lots from the City of Boardman for \$50,000.00/lot.

Mayor Keefer recommended further discussion of the potential sale during the Executive Session.

## **PUBLIC COMMENT**

### David Sykes

Mr. David Sykes asked to speak regarding his campaign for a position as a Morrow County Commissioner. Mr. Sykes is a citizen of Morrow County and has been the owner/operator of the Heppner Gazette for 42 years. Mr. Sykes has been on the Morrow County Planning Commission, is the owner/operator of several businesses in the area, and is a member of several community organizations. Mr. Sykes stated he is running because he has met several really smart people in the area and he wants to work together to accomplish goals and drive growth in the county.

### Rene Ortiz – Chamber of Commerce

Awards banquet is on March 12<sup>th</sup> for the 32<sup>nd</sup> Annual Distinguished Citizen Awards. On March 16<sup>th</sup> they will have the first in person chamber lunch of the year at the Riverfront Center. On March 17<sup>th</sup> there will be a virtual lunch and learn webinar with Express Employment which is free for all members to attend. On the evening of the 17<sup>th</sup> there will be a paint night with Michelle at the SAGE Center. A meet-and-greet with Nick Hess who is running for governor, and will be held on the 23<sup>rd</sup> at 5:00 p.m. at the Riverfront Center. On the 24<sup>th</sup> Tillamook is holding a hiring event all day at Hermiston Work Source and they will be hiring for positions here in Boardman.

## **ACTION ITEMS**

### Resolution 2-2022 – A Resolution to Correct Street Names on Tuscany III Final Plat, Within the City of Boardman

City Manager Pettigrew re-introduced the resolution with clarification on the renaming of the streets. Councilor Drago asked if Tiber Court was removed from the map; City Manager Pettigrew replied the entire street would be named Tiber Street removing confusion of naming the cul-de-sac Tiber Court. Councilor Profitt made a motion to approve Resolution 2-2022 – A Resolution to Correct Street Names on Tuscany III Final Plat, Within the City of Boardman; Councilor Beagle seconded the motion. There was no further discussion. Roll Call Vote: Councilor Pierson – Yes; Councilor Beagle – Yes; Councilor Norton – Yes; Councilor Drago – Yes; Council President Profitt – Yes; Mayor Keefer – Yes. The motion passed 6 – 0 with one absence.

### Resolution 5-2022 – A Resolution to Deny Land Use LU21-005, an Appeal of Zoning Permit ZP21-031, and Approve ZP21-031.

City Manager Pettigrew read the resolution in its entirety into the record. Council President Profitt made a motion to approve Resolution 5-2022 – A Resolution to Deny Land Use LU21-005, an Appeal of Zoning Permit ZP21-031, and Approve ZP21-031. Councilor Drago seconded the motion. Mayor Keefer clarified that this was in regard to the previous hearing that was held. Councilor Beagle pointed out a typo and asked that a motion be made to adopt the resolution as amended with the correction included. Council President Profitt made a motion to approve Resolution 5-2022 – A Resolution to Deny Land Use LU21-005, an Appeal of Zoning Permit ZP21-031, and Approve ZP21-031 with the correction to a typo of “county” to “council”. Councilor Drago seconded the motion. Roll Call Vote: Councilor Pierson – Yes; Councilor Beagle – Yes; Councilor Norton – Yes; Councilor Drago – Yes; Council President Profitt – Yes; Mayor Keefer – Yes. The motion passed 6 – 0 with one absence.

## **OTHER BUSINESS**

### Update on SDC Waivers

Planning Official McLane presented a Memorandum regarding the System Development Charges Update to the council members. Planning Official McLane explained that this document was intended to be an overview to the councilors and that there are two steps that need to be accomplished before action is taken; 1.) The city is proposing to add transportation and parks to the current water and wastewater methodology and proposed new rates which the city council will need to vote on in the future 2.) The memorandum compares current definitions to state law, and statutes to ensure compliance and is recommending changes to the current policy and ordinances which will eventually come before the council before June. City Manager Pettigrew added that

the city is currently charging SDC's this year as it is not legal to waive charges, and no one has complained about the charges.

#### Red Cross Proclamation

Councilor Beagle presented a Proclamation to the city council to designate March as the American Red Cross Month. Mayor Keefer read the Proclamation into the record.

### **REPORTS, CORRESPONDENCE AND DISCUSSION:**

#### **POLICE REPORT**

Police Chief Stokoe presented the council with a copy of the police report for the month of February. There were no questions. Chief Stokoe provided the council with the annual police report for 2021, and asked Captain Dieter to present a summary of the information. Copies of the annual report are available to the public at City Hall or by request.

#### **BUILDING DEPARTMENT**

Mayor Keefer asked if there were any questions regarding the Building Department Report. Council President Profitt asked about the number of permits being issued in Irrigon; City Manager Pettigrew explained that a developer had asked for all of his permits for a new housing development all at once.

#### **PUBLIC WORKS**

Mayor Keefer asked if there were any questions regarding the Public Works Department Report. There were none.

#### **CITY MANAGER**

City Manager Pettigrew asked to set Thursday, March 24<sup>th</sup> as a date for the appeal hearing and wanted to ensure that councilors would be able to attend either in person or via zoom. City Manager Pettigrew also explained that UEC has developed a brochure to describe their project of installing replacement utility poles on Wilson Road. The location of the AED device was also explained to the councilors as they are not familiar with the building, and may need to know the location in case of an emergency. City Manager Pettigrew explained that the LOC is asking elected officials to fill out a demographic survey by March 24, 2022. New street lights are also being installed on Wilson Road in response to safety concerns.

Chief Stokoe mentioned that there was an active shooter incident in Tri-cities and Boardman Police responded to their calls for assistance. The Boardman Police Department provides training to businesses at no charge to businesses who are concerned and interested in active-shooter training.

#### **COUNCILOR COMMENTS**

Mayor Keefer shared that last week Morrow County Sheriff Department stopped providing dispatch services to Boardman City EMS and Fire Department; that issue has since been resolved and as of Monday, February 28, 2022 the dispatch services have resumed. Chief Stokoe stated that he has had many concerned citizens ask him how they receive services during an emergency, and Chief has assured them that the services have resumed.

#### **EXECUTIVE SESSION**

Mayor Keefer announced the council will go into Executive Session to discuss and ORS 192.660(2)(a), ORS 192.660(2)(e) – Real Estate - Personnel. Mayor Keefer said he would provide an update if any decisions were made during the Executive Session, once the City Council returned to the regular meeting.

**Mayor Keefer recessed the regular meeting at 8:34 p.m.**

**Mayor Keefer reconvened the regular meeting at 8:59 p.m.**

Sale of Real Estate on NE Front Street

Assistant City Manager Stokoe made a staff recommendation to move forward with the sale of the properties belonging to the City of Boardman on Front Street to the BCDA (Boardman Community Development Association). He asked the council to give staff authorization to move forward in those transactions and to authorize the City Manager as the designee to sign on city's behalf.

Councilor Drago made a motion to adopt the staff recommendation and Council President Profitt seconded the motion.

Council President Profitt suggested an official session so that Councilor Pierson can recuse herself. Councilor Pierson stated that she needed to recuse herself from the discussion regarding real estate because of an Actual Conflict of Interest.

Roll Call Vote: Councilor Pierson – Abstained; Councilor Beagle – Yes; Councilor Norton – Yes; Councilor Drago – Yes; Council President Profitt – Yes; Mayor Keefer – Yes. The motion passed 5 – 0 with one absence, and one recusal.

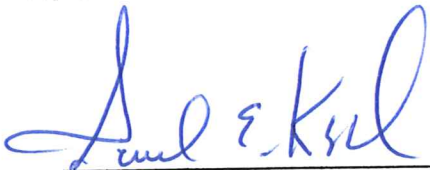
Associate Planner Position

Assistant City Manager Stokoe made a staff recommendation that with the understanding that the Planning Official is a short-term position that the city hire a Associate Planner to move forward with assuming the planning responsibilities. Councilor Drago made a motion to adopt the staff recommendation and Councilor Beagle seconded the motion.

Councilor Beagle asked if there are any firm timelines for hiring in this position. Chief Stokoe stated that the person currently filling the position is only part time through the next nine months and the new position would be a full-time position.

Roll Call Vote: Councilor Pierson – Yes; Councilor Beagle – Yes; Councilor Norton – Yes; Councilor Drago – Yes; Council President Profitt – Yes; Mayor Keefer – Yes. The motion passed 6 – 0 with one absence.

**The meeting was adjourned at 9:04 p.m.**



Paul Keefer – Mayor



Jenn Rollins – City Recorder/HR