

The meeting was called to order by Mayor Ed Glenn at 7:00 p.m. and he led the group in the Pledge of Allegiance. Roll call was taken:

Council members: Ed Glenn, Randy Yates, Jill Pambrun, Christie Perry, Lavern Gertlar, and Steve Doherty

Absent: Jim Hollandsworth

Youth Advisory: P.J. Keefer and Tanner Wightman

Staff: Karen Pettigrew-City Manager, Lila Killingbeck-Recorder, and Barry Beyeler

Audience: Chet Phillips, Maria Richards, Karen Purcell, Don and Sue Russell, Gary and Kathy Neal, Art and Rose Kegler, Dean and Karen Kegler, Amy Kegler, Joe Wightman, Pam Docken, and Ilona McCracken, and Wendy Mittelsdorf (8:15 p.m.)

Councilor Hollandsworth was out of town and his absence was excused.

PRESENTATIONS

The City of Boardman received an Award for Good Governance at the League of Oregon Cities Conference. Mayor Glenn had nominated the Youth Advisory Program for this award. He explained that this group had been formed in response to a controversy surrounding a problem with curfew hours pertaining to Jr/Sr High School Students. Mayor Glenn introduced Pam Docken as a former Councilor that had been instrumental in forming the Youth Advisory Program. He also informed the audience that Miss Jordan Mittelsdorf had been instrumental in getting the program started from the student side. Miss Mittelsdorf graduated and has just started her 1st year of college. Accepting the award for the Youth Advisory Program was this year's President, P.J. Keefer.

The Mayor's Association, through the Governor's office, sponsored a Physical Activity and Wellness in Oregon Award. Mayor Glenn had nominated Karen Kegler for her contribution to the citizens of Boardman. At the League of Oregon Cities conference this last week the City of Boardman received the certificate from the Governor's office. This award was given to Karen Kegler for her many years of continual contributions to the Physical fitness and Wellness of the citizens of Boardman. This award was given to Karen in front of many friends and family present at the Council Meeting.

Councilor Perry moved to approve the minutes of the September 16th meeting as corrected. Councilor Yates seconded the motion. All were in favor.

ACTION ITEMS

Public Hearing-Opened at 7:20 p.m.

The hearing was to hear testimony on Post Acknowledgement Plan Amendment 2-2008 regarding a Re-Zone of the NW Columbia Avenue, NW Boardman Avenue and Park Avenue presently zoned Manufactured Home Park Sub-district. The re-zone would be to change the area to Residential District and change the language in Development Code Chapter 5.2 – Non-Conforming Uses and Developments to accommodate the map amendment. There were no

abstentions from the Council. There were no objections to the Jurisdiction. Mayor Glenn asked City Manager Pettigrew if there were any additional information to the staff report that was presented in the packet. There were none. Mr. Chet Phillips was in the audience. Mayor Glenn asked if he had any questions about this amendment. Mr. Phillips explained that as he understood the amendment it would have no effect on his property and he had no objection. There were no proponents or opponents to the amendment. There had been no public agencies make comment by mail or present to make comment. Mayor Glenn closed the hearing.

Public Hearing closed at 7:25 p.m.

There was a discussion regarding any possibility of the Hab-Doc apartment complex being able to expand. Community Development Director Beyeler felt that there would be a slim chance. This change would allow for accessory structures on lots that have non-conforming residential structures (M/H homes) pre-existing with approval from the City Planning Dept. This would also allow for a request from Hab-Doc apartments to change there existing office. The Ordinance will be ready at the October 21st meeting.

IAMP Funding Options

There was a discussion regarding the matrixes that were developed from the Workshop on the 20th. Mayor Glenn felt that there should be an additional 35% added into the IAMP sheet from Urban Renewal. There was a discussion regarding this, but Councilor Perry felt that this discussion should continue after the minutes were reviewed from the previous Urban Renewal workshop. There was a discussion about additional funding sources from the Morrow County Road Fund. There is a lot of the traffic that moves through Boardman city limits by residents that live or work outside the city in Morrow County. There may be options for Morrow County Road Funds to assist with an overpass expansion. There was a consensus that the City could always ask for funding from Morrow County but the chances are small of receiving it.

City Manager Evaluation Form

Mayor Glenn explained that evaluation of the City Manager could be done in Executive Session only after a public review of the Evaluation Form was agreed upon. A Council committee developed an Evaluation Form. There were seven questions on the form and a Council's standard for each questions. There was a discussion regarding the use of narrative evaluation forms versus ranked evaluation forms. Mr. Chet Phillips asked to be recognized from the audience. He felt that the ranking system was the best because of being able to see improvement, and the narrative could be subjective. Councilor Perry disagreed. Councilor Pambrun was more familiar with the ranking system and had been evaluated with this option. Councilor Gertlar had always used the narrative options in his previous employment and a narrative is needed before you can use the ranking system anyway. Councilor Yates agreed with the narrative option and so did Councilor Doherty. The narrative Evaluation Form will stand as corrected on item 1. Each Councilor will fill out their form as completely as possible by next meeting. Then at the October 21st meeting the Council will meet in Executive Session, and then there will be single Evaluation form combining the consensus of the Council. At the November 4th meeting there will be an Executive Session scheduled for the Council discuss the annual review evaluation with City Manager Pettigrew.

Need and Issues projects

City Manager Pettigrew passed out last years Need & Issues requests. The deadline for projects will be October 17th. The Boardman committee will be reviewing projects at a working lunch on October 20th. There has been a change in the funding process and amount available.

City Manager had met with Oregon Dept. of Transportation regarding the I-84 interchange grounds maintenance. There is a possibility that they would contract with the City to maintain that area, and the possibility of some landscaping improvements. If that becomes a reality, there maybe some projects to add to the Needs and Issues request list.

-8:15 p.m. Meeting was recessed.

-8:30 p.m. Meeting reconvened.

Identification Theft Protection Policy

City Manager informed the Council that this policy is in answer to Senate Bill 583 requiring all creditors, which includes Utilities, to have an ID Theft Policy in place. This policy will be put in place and reviewed on an annual basis. This will be added in with other employee policies.

Real Estate Transactions

City Manager Pettigrew explained that the Real Estate Documents are nearing completion on the property at Tower Road. She expects to have them before the end of the week. Mr. Doug Hojem, Attorney at Law, will probably have the documents ready for signatures by Mon. Oct 13th. The Council will receive the documents by email as soon as possible. They should respond with any changes or questions by Thurs. Oct 16th. The agreement is for Love's Travel Center to purchases 30.5 acres or the amount needed to meet the access distance requirements for the Oregon Dept of Transportation. The cost will be \$16,000 per acre with a non-refundable earnest money of \$20,000. If the City cannot provide clear title, the \$20,000 will be refunded. The closing period will be 365 days plus 2-45 day extension periods at the buyer's choice. Councilor Perry moved to authorize Mayor Glenn to execute the documents for the sale of 30.5 acres in the NW Corner the Tower Road Property at a cost of \$16,000 per acre to the Love's Travel Center, following the consensus of the Council. Councilor Pambrun seconded the motion. All were in favor.

REPORTS, CORRESPONDENCE AND DISCUSSIONIAMP

There is no new information. There was a discussion regarding the Dept. of Land Conservation and Development presentation at the Boardman Chamber Meeting last week. The topics of Earmarks and IAMP in the State of Oregon were brought up. City Manager Pettigrew and Community Development Director Beyeler will be attending an open forum with DLCD and the Eastern Oregon Planner in Baker City on Wednesday October 8th.

City Manager Pettigrew will be back for the City, County, Port meeting at 6:00 p.m. The items on the agenda are: J.R. Cook, Asst. Umatilla County Planner, with the 2050 water plan, Boardman Rural Fire Dept. with the Bond issue that is coming up on the November Ballot, etc.

Police Fact Finding

Councilor Pambrun is pleased with the progress that the committee has made. The surveys have been reviewed and a draft report is being prepared for the committee to review. Councilor Pambrun is hoping to have a draft ready for the Council to review at the November 4th meeting.

Sidewalk Committee

Councilor Yates will be resuming the Sidewalk Committee as soon as the Police Committee has finalized their report.

Youth Advisory

Home Coming weekend: Friday night football game, Saturday night dance. Youth Advisory Council will be October 14 or 15th. Mayor Glenn will attend to present the Good Governance Award to the Youth Council.

City Manager

- There will be a City Hall meeting through the League of Oregon Cities. It will be at City Hall in Pendleton on the 14th of October at 7:00 p.m. She encouraged Councilors to attend. She will be attending and invited Councilors to ride with her.
- City Manager Pettigrew pointed out that the September Financial Report is at each seat. If there are any questions, let her know.
- Oregon Dept of Energy-Idaho Power is purposing to build a power line from Boardman to Idaho and is having an informational meeting on October 30th from 4:00 to 7:00 at the Port of Morrow to discuss this proposal. There are maps for this purposed area available.

Council

Councilor Doherty had a question regarding the towed vehicles report. There was conflicting information and 2 different reports regarding this matter. City Manager Pettigrew will find out what the correct number will be. Councilor Doherty will be out of town for the October 21st meeting.

Mayor

Mayor Glenn was ill and unable to attend the League of Oregon Cities Convention last week. He will be out of town on at the Waterfowl Festival next week.

-Council Meeting was recessed at 8:55 p.m. to convene an organizational meeting of the newly formed Urban Renewal Agency.

-Council meeting was reconvened at 9:00 p.m.

EXECUTIVE SESSION

Executive session was called at 9:00 p.m. to consider Labor Negotiations according to ORS 192.660 (2) (d) which should last approximately 15 minutes.

-Council meeting was reconvened at 9:20 p.m.

-Council Meeting was adjourned at 9:20 p.m.

F.E. Glenn-Mayor

Lila Killingbeck, Recorder