

The meeting was called to order by Mayor Chet Phillips at 7:00 p.m. and he led the group in the Pledge of Allegiance. Roll call was taken:

Council members: Chet Phillips, Christie Perry, Jerry Johnson, Jill Pambrun, LaVern Gertlar, and Steven Doherty  
 Absent: Randy Yates  
 Staff: Karen Pettigrew-City Manager, Lila Killingbeck-Recorder, Chief Zeiler, Barry Beyeler, and Jackie McCauley  
 Audience: Diane Wolfe-Boardman Chamber, Ron Ford-A-1 Towing

Councilor Yates was out of town. His absence was excused.

Councilor Pambrun moved to amend the previously approved minutes of June 2, 2009 to include a new paragraph on page 3, last paragraph describing instructions from Mayor Phillips to City Recorder Killingbeck and Emily Doherty-Youth Advisory Secretary to setup a checking account for Youth Advisory Council with a \$300 check from the Boardman Chamber Cleanup Day and Car Wash funds. Councilor Perry seconded the motion. All were in favor.

Councilor Johnson moved to approve the minutes of the July 7<sup>th</sup> meeting as presented. Councilor Gertlar seconded the motion. All were in favor.

#### **PUBLIC COMMENT**

Diane Wolfe, Boardman Chamber Director, gave a presentation regarding the Boardman Chambers contacts for information, tourism, and relocation packets over the last several months. She explained the items in the Packet, work that is done at the Governor's Conference for Tourism, work that has been done with other Eastern Oregon Communities, State and local publications that the Boardman Chamber is participating in. This year's Boardman Chamber Board's goals are: 1. Promote Development of Mid-range housing, 2. Get new Post Office, 3. Agriculture Center, 4. Commercial Development, 5. Recreation and Entertainment for residents. Mayor Phillips complimented Diane and the Chamber for the nice packet they developed.

#### **ACTION ITEMS**

##### Resolution 23-2009-Vehicle Parking Regulations

The copies of the new language in the Resolution and Municipal code for parking had been in the packet. Councilor Johnson felt that the wording for the definition of vehicle storage needed to state "72 hour parking limit for trucks". Community Development Director Beyeler felt that there would be confusion in other parking areas in town that were marked with different parking time limits if the "72 hours" was inserted. Councilor Pambrun felt that the 72 hours should be stated in the storage section so that it would be clear to everyone what the time limit would be. Chief Zeiler and City Staff have concerns about the enforcement of the 72 hour parking limit. Consensus of the Council was that 72 hours should be added in both the code and the resolution. The language which prohibits moving around town to other parking areas to avoid being cited should also be added. Community Development Director Beyeler felt that the Municipal Code revisions should be done before the Resolution is passed because the Resolution speaks about the additions which are being added to the Municipal Code. City Staff will work on the language in the resolution and the municipal code to get the parking and storage more defined. The Council tabled this discussion until the next meeting.

Meeting was recessed at 7:55 p.m.

Meeting reconvened at 8:05 p.m.

### Youth Advisory Board

Emily Doherty gave an activities recap of the Youth Advisory Board. They had entered a float in the 4<sup>th</sup> of July Parade with a theme of "Granting Wishes" which had been a new program they had developed during this school year. There had been 8 or 10 student riding on the float. Emily Doherty and Lila Killingbeck had set up a checking account with the \$300.00 prize money the Youth Advisory Committee had won in the Boardman Clean-up Day and \$134.25 from a fund raising car wash that had been done 2 years ago. There will also be funds from the Can Drive as soon as they are cashed. The checks will require 2 signatures. The account signatures are: Emily Doherty and Lila Killingbeck at this time.

As soon as school starts, the application process will begin for a new Youth Advisory Board. This year any student who is interested may apply. The applications will be reviewed by the Council and from that group the Board will be elected. The Council would like to encourage more student input regarding their insight to city activities and what they think about how our city is operating.

Emily also discussed the idea of a Doggie Station at the City Park. The Doggie Stations had been a project that the Youth Advisory Committee had worked on with the City 2 years ago. Emily, Mayor Phillips and City Manager Pettigrew will need to organize so they are all working together. Emily has been working at the Boardman Summer Recreation Program that is offered to all children in Boardman. She explained that there are several kids that attend are from out of town but have some connection to Boardman. They come every year and have a great time. Emily feels that this is a great way to promote our city.

### **OTHER ACTION ITEMS (cont.)**

#### Boardman Select Market

Mr. Jim Young, new owner, of Boardman Select Market has applied for a new Liquor License for off premise sales. Councilor Perry moved to approve the Liquor License Application and authorize Mayor Phillips to sign application. Councilor Pambrun seconded the motion. All were in favor.

#### ODOT Agreement Signature Change

City Manager Pettigrew, at the last meeting, had been authorized to sign the ODOT agreements for the Bike and Pedestrian Grant that had been received. It was discovered on the application that two Elected Official signatures were required. By consensus the Council had authorized for Mayor Phillips and Councilor Perry to sign. City Manager Pettigrew suggested that that consensus be formalized. Councilor Doherty moved to authorize the signature change from City Manager to elected officials Mayor and Councilor Perry. Councilor Gertlar seconded the motion. All were in favor.

### **REPORTS, CORRESPONDENCE AND DISCUSSION**

#### Police Department Report

Chief Zeiler gave a report of recent problems in the City. There had been a burglary at the City Shop but nothing was taken. The alarm system didn't go off and there will be a review on the system. Councilor Perry had received compliments on Officer Percy and the great job he was doing with citizens while performing his duty.

#### Public Works Department Report

There was a discussion regarding items that were listed on the monthly Public Works report. Councilor Perry thought that the City could save money by not painting the middle stripe on residential streets. City Manager Pettigrew will take that under consideration. Mayor Phillips asked if there was a possibility of use of City equipment and volunteers to help get the community garden ready for planting. City Manager Pettigrew

explained that our Worker's Comp. Carrier does not cover volunteers at that level, so we would not be able to use City equipment.

#### Code Compliance Report

City Manager Pettigrew explained that Code Compliance Officer Russell had been working on weed control and tree trimming which means that he has sent out letters and/or contacted property owners that their properties need attention in these areas. City Manager Pettigrew has had public works doing weed control on city owned vacant lots to also be in compliance.

City Manager Pettigrew had discussed with the Council at the July 7<sup>th</sup> meeting an idea about Puncturevine removal project. City Manager Pettigrew asked for a Council consensus regarding the program of "Dollar per bag of Puncturevines". The Council gave their consensus to a test run of this program. They agreed to fund up to \$300.00 for this year.

#### Mayor

City of Boardman had hosted a State of Oregon Economic Revitalization Team (ERT). Mayor Phillips had been please that there were 17 State Department Heads. He thanked Councilor Gertlar for driving the Senior Bus around to our sites of interest so that the ERT could see the items of need in our town. Mayor Phillips, City Manager Pettigrew, and Community Development Director Beyeler had all attended the meeting and had been pleased with the exchange of information during the meeting.

Next week will be the LOC Small Cities region 7 meeting in Boardman. The meeting will begin at 10:30 a.m. at City Hall. Lunch will be served at the Senior Center at noon. Mayor Phillips invited the Councilor to attend the lunch. There will be a bus tour of our City for the City Managers and Mayors who are attending the meeting.

Mayor Phillips had been contacted about a Letter of Support for the Port of Newport to bring NOAA Pacific Marine Operations Center to Newport. Mayor Phillips had contacted Rep. Greg Smith who was very supportive of this proposal at the Port of Newport and bringing this Operation Center to Oregon. The consensus of the Council was to authorize Mayor Phillips to sign a Letter of Support for the Port of Newport.

#### City Manager

City Manager Pettigrew reminded the Council of the upcoming events listed on the agenda. She informed the Council that City of Umatilla had announced that they had selected Mr. J. R. Cook for their new City Manager. Mr. Cook has been serving as the Assistant Umatilla County Planner. City Staff has known Mr. J. R. Cook for several years because he served on the board for the Umatilla County Critical Groundwater Task Force, the Umatilla County Basin Coalition, and is the son of Building Official Brett Cook. She had complimented City of Umatilla for looking at qualified local candidates to fill their position.

**Council Meeting was adjourned at 8:45 p.m.**

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Chet Phillips-Mayor

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Lila Killingbeck, Recorder