

The meeting was called to order by Mayor Chet Phillips at 7:00 p.m. and he led the group in the Pledge of Allegiance. Roll call was taken:

Council members:	Chet Phillips, Christie Perry, Randy Yates, Jerry Johnson, Jill Pambrun, and LaVern Gertlar
Absent:	Steve Doherty
Staff:	Karen Pettigrew-City Manager, Lila Killingbeck-Recorder, Jackie McCauley and Lt. Loren Dieter
Audience:	None

Councilor Doherty was absent due to family obligations. Council excused his absence.

Councilor Perry moved to approve the minutes of the July 21, 2009 meeting as corrected. Councilor Gertlar seconded the motion. All were in favor.

City Manager Pettigrew explained the July Financial Report to the Council. The expenditures seem large for monthly expenses. The reason for that is there are several annual payments that are due in July: CIS-Liab-W/C, Computer Hardware/software maintenance contracts, and the General Fund paid back the Loan from the Building Department. There was a discussion regarding the Garbage Fund as a pass through account. This month there were some outstanding receivable accounts which made this ending fund balance under by \$92.81. This should be corrected by next month.

## **ACTION ITEMS**

### Municipal Code Language Change

After several weeks of working on the draft language in Chapter 10.16.070-Storing Motor Trucks and Trailers on Public Rights-Of-Way, the Council felt that they were ready to pass this Code Change. A Parking Permit needs to be developed by city staff. This would give vehicles permission to be parked longer than 72-Hours because of extenuating circumstances. There was a discussion about the area on NW Front Street that was Public Right-of-way. City Manager Pettigrew will be researching the boundaries of the Public right-of-way. The signage will be posted. There was a discussion regarding the section of Unlawful Riding. Lt. Dieter explained the law regarding riding in the back of a pickup truck.

Councilor Johnson moved to approve the final draft of Municipal Code Chapter 10.16 as presented. Councilor Perry seconded the motion. Roll Call vote was taken: Johnson-yes, Yates-yes, Gertlar-yes, Pambrun-yes, Perry-yes, Phillips-yes. Motion carried: 6-0, 1-absent

### Resolution 23-2009-Vehicle Parking Regulations

There was a discussion for clarification regarding no parking along Wilson Lane from Paul Smith Road into South Main Street. Councilor Perry moved to approve Resolution 23-2009 establishing parking regulations within the City of Boardman. Councilor Pambrun seconded the motion. Roll Call Vote was taken: Johnson-yes, Yates-Yes, Gertlar-yes, Pamburn-yes, Perry-yes, Phillips-yes. Motion carried: 6-0, 1-absent.

City Manager Pettigrew discussed the State of Oregon Intergovernmental Agreement (IGA) with the Boardman Park and Recreation District for Interchange 164 on Interstate 84 for maintenance of the Off Ramp lawns and irrigation. She explained that this would be a 1 year

agreement. The Park would be in charge of mowing and irrigation system maintenance. The City would provide water for the irrigation system. The Council was in agreement with the IGA. The consensus of the Council was that two Council members would sign the agreement representing the City. Karen Pettigrew, chairman of the Park Board, would then be able to sign the IGA for Boardman Park and Recreation District.

## **REPORTS, CORRESPONDENCE AND DISCUSSION**

### City Manager

City Manager Pettigrew asked for RSVP for a Luncheon hosted by Portland General Electric on Monday, August 17<sup>th</sup> from 11:30 a.m. to 1:00 p.m. Councilors Pambrun, Yates, and Gertlar, Mayor Phillips and City Manager Pettigrew would be representing the City.

The Puncturevine Removal Program started on Monday, August 3<sup>rd</sup>, 72 bags have been requested and 26 full bags have been returned. Mr. Claude Birt and his daughters have been busy collecting puncturevines and they have made \$15.00 so far. Boardman Marina Park has also joined in by giving their campers a \$1.00 discount if they would fill a bag while they stay at the campground. It is working well.

City of Boardman had received a Thank You from League of Oregon Cities for hosting the Region 7 Small Cities meeting in July. There was also a special Thank You for the lunch that was served at the Boardman Senior Center. Mayor Phillips said that the Mayors were still talking about the Boardman meeting last week at the Mayors Conference in Forest Grove.

City Manager Pettigrew had received a Thank You for the use of the Council Chambers last week from Mr. Bruce Lumper, DEQ. The hearings for the 3-mile Canyon Farms Methane Digester had gone well and the Licensing for the Digester is ready to be issued.

City Manager Pettigrew was especially please with the End of the Year for the Police. They were able to finish the year with \$43,000 unspent expenditures and had \$6.37 left over in the Fuel and Oil line item.

City Manager Pettigrew and Mayor Phillips will be in La Grande August 6<sup>th</sup> at an Oregon State NEACT meeting and will probably be in the office late afternoon.

### Council

Councilor Johnson led the discussion regarding Emergency Preparedness. He, city staff, Boardman Rural Fire Dept, and several other entities are meeting to review the City and North Morrow County's emergency procedures. They will continue to meet to complete the review. City Staff is working to provide an up-to-date After Hours contact list for business owners in our area.

Councilor Yates and Gertlar were glad that the Puncturevine Removal program is going well and felt it was a good idea. Councilor Gertlar was glad that Jackie McCauley and John Russell had been recognized for this program in the local newspapers.

Mayor

At the July meeting with the OR State Directors of the Economic Revitalization Team (ERT) one of the main items was housing. There are some State and Federal grant programs for development or purchases of housing. Mayor Phillips will be researching information regarding these programs. Mr. Ray Naff, Governor's Asst. and ERT Coordinator, feels that Boardman has a unique situation. Most cities in Oregon have family housing and no jobs, but Boardman has jobs and not enough housing. Mayor Phillips will continue to pursue housing development.

Mayor Phillips asked each Councilor to bring 5 projects they feel would benefit Boardman to the August 18<sup>th</sup> meeting. The 5 projects should fit into a 1-3 years time span.

Mayor Phillips had attended the Summer Mayors' Conference last week. He was able to see the way Sherwood has combined school, city, and recreation resources, to work together to make fantastic recreation complexes.

Mayor Phillips informed the Council that City Manager's annual review should be on August 22. Each Councilor and Mayor should combine their evaluations and then present it at the review with the City Manager. There is an evaluation program called the 360 program which Mayor Phillips feels could be a great tool. Mayor Phillips would like the information from each Councilor before the next meeting so that the review form will be ready at the meeting.

Mayor Phillips wanted to encourage everyone to support the new owner of the grocery store. Boardman Select Market is the new name and the owner is Jim Young from Halsey, OR. Mayor Phillips has been hearing negative comments about the store and would like to stop those comments and provide local support.

Mayor Phillips was pleased to see that the NOAA project in Newport, OR, had been approved to locate in Newport. This is a great opportunity for Oregon and Newport and was glad that the City could help with their letter of support.

City Manager Pettigrew reminded the Council that August 10<sup>th</sup> at 7:00 p.m. is Music in the Park. The Council will be the Greeters for that performance. The Council should be there about 6:30 p.m. to pass out programs.

Meeting recessed at 8:11 p.m.

Meeting reconvened at 8:20 p.m.

**EXECUTIVE SESSION**

Executive Session was called at 8:25 p.m. regarding Employee Conduct ORS 192.660 section (2)(b)

Councilor Pambrun declared a potential conflict of interest. She was excused from the executive session.

Executive Session was closed at 8:50 p.m.

Council meeting was reconvened at 8:51 p.m.

Councilor Perry asked about difference in voting either by Roll Call or voice vote. If there is no during the voice vote, then a roll call vote is taken. If it is a resolution or ordinance being voted on Mayor Phillips feels it is important to take a roll call vote.

Council Meeting was adjourned at 8:55 p.m.

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Chet Phillips-Mayor

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Lila Killingbeck, Recorder