



LAND USE APPLICATION SUBDIVISION

File Number: _____ Fee: _____

Date Received: _____ Date Deemed Complete: _____

Applicant or Legal Owner: Name(s): _____

Mailing Address: _____ City: _____

Phone: _____ E-mail address: _____

Legal Owner (if different from applicant): Name(s) _____

Address: _____ City: _____

Phone: _____ E-mail address: _____

Engineer: _____

Phone: _____ E-mail address: _____

Surveyor: _____

Phone: _____ E-mail address: _____

Property Description:

Township: _____ Range: _____ Section: _____ Tax Lot(s): _____

Zoning Designation: _____ Subdivision or Partition Plat: _____

Physical Address: _____

General Location: _____

The Boardman Development Code (BDC) authorizes subdivisions, land partitions, replats, and property line adjustments. Chapter 4.3 Land Divisions and Lot Line Adjustments provides the purposes and process for each of these actions. A Subdivision allows for the creation of four or more lots. Four to eight lots can be reviewed as a Type II Administrative Decision requiring notice to adjoining landowners and affected agencies prior to a decision being rendered. For nine or more lots a Type III procedure will be used with notice to adjoining landowners and affected agencies with the final decision rendered by the Planning Commission. In addition to Chapter 4.3 Land Divisions and Lot Line Adjustments provisions in Chapter 2 Land Use Districts and Chapter 3 Design Standards will also be applicable. If a Variance is deemed to be needed provisions of Chapter 5 Exceptions to Code Standards may be utilized. Oregon Revised Statutes Chapter 92 is also applicable.

Description of Proposed Subdivision:

Name of Proposed Subdivision: _____

Number of new lots proposed: _____

For what use or uses is the parcel now used: _____

For what use or uses are the lots intended: _____

Are there any covenants, conditions, or restrictions in place or proposed? _____

If yes, submit a copy of the approved or proposed restrictions.

Please submit with this application a proposed subdivision plat. Also submit a plot plan to depict all accesses, existing and proposed; any easements that cross the property; location of any structures, present and proposed; all creeks, drainage or irrigation ditches and other water features; and topographical features that would affect the subdivision. A narrative addressing the factors in Chapter 4.3 Land Divisions and Lot Line Adjustments that cannot be shown on the preliminary plat shall be submitted in a narrative. The narrative shall also address the items outlined earlier on the application form.

Signatures: I (we), the undersigned, acknowledge that I/we am familiar with the standards and limitations set forth by the City of Boardman Development Code and Comprehensive Plan. I/we propose to meet all standards set forth by the City's Development Code and any applicable State and Federal regulations. I/we certify that the statements and information provided with this application are true and correct to the best of my (our) knowledge.

Signed: _____

(Applicant)

(Legal Owner)

Printed: _____

(Applicant)

(Legal Owner)

Date: _____

If this application is not signed by the property owner a letter authorizing signature by the applicant must be attached.

Special Land Partition Application Instructions to Owners of Land Receiving Water from an Irrigation

District: If you own land located within an Irrigation District, please contact the district prior to submitting your subdivision application. The district may have special requirements which may affect your subdivision. Oregon Revised Statute 92.090(6) requires Irrigation District review of all land partitions and subdivisions located within an Irrigation District. Compliance with district requirements will be made a condition of approval of your application.

**City of Boardman Planning Department
P.O. Box 229, Boardman, Oregon 97818
541-481-9252**

www.cityofboardman.com