



# LAND USE APPLICATION SITE DESIGN REVIEW TYPE III PROCEDURE

File Number: \_\_\_\_\_ Fee: \_\_\_\_\_

Date Received: \_\_\_\_\_ Date Complete: \_\_\_\_\_

Site Design Review is subject to either a Type II or Type III procedure as determined by the criteria listed below and using the submittal requirements and approval criteria contained in the Boardman Development Code (BDC) Section 4.2.500 to 4.2.600. Site Design Review applications that do not meet any of the following criteria shall be conducted as a Type II procedure; those that meet one or more of the following criteria shall be conducted as a Type III procedure:

1. Residential buildings with greater than 3 units;
2. Commercial, industrial, public/semi-public, and institutional buildings with greater than 5,000 square feet of gross floor area;
3. Developments with more than one building (e.g., two duplex buildings or an industrial building with accessory workshop);
4. Developments with more than 4 off-street vehicle parking spaces;
5. Developments involving the clearing and/or grading of ½ acre or greater area;
6. Developments in designated sensitive land districts (see Chapter 3.7).

**Applicant or Legal Owner:** Name(s): \_\_\_\_\_

Mailing Address: \_\_\_\_\_ City: \_\_\_\_\_

Phone: \_\_\_\_\_ E-mail address: \_\_\_\_\_

**Legal Owner** (if different from applicant): Name(s): \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_

Phone: \_\_\_\_\_ E-mail address: \_\_\_\_\_

### Property Description:

Township: \_\_\_\_\_ Range: \_\_\_\_\_ Section: \_\_\_\_\_ Tax Lot(s): \_\_\_\_\_

Zoning Designation: \_\_\_\_\_ Subdivision or Partition Plat: \_\_\_\_\_

Physical Address: \_\_\_\_\_

General Location: \_\_\_\_\_

Lot Width: \_\_\_\_\_ ft Lot Depth: \_\_\_\_\_ ft Size of Parcel: \_\_\_\_\_ acres or square feet

Proposed Set Backs: Front: \_\_\_\_\_ ft Side: \_\_\_\_\_ ft Side: \_\_\_\_\_ ft Rear: \_\_\_\_\_ ft

Proposed Structures:

1. \_\_\_\_\_ Sq Ft: \_\_\_\_\_ Bedrooms: \_\_\_\_\_ Baths: \_\_\_\_\_  
2. \_\_\_\_\_ Sq Ft: \_\_\_\_\_ Bedrooms: \_\_\_\_\_ Baths: \_\_\_\_\_  
3. \_\_\_\_\_ Sq Ft: \_\_\_\_\_ Bedrooms: \_\_\_\_\_ Baths: \_\_\_\_\_

**Drawings to be Submitted:** Attach a plot plan showing where on the lot structures will be located. Identify setbacks, existing structures, location of access, utility connection points, and any other feature that may be deemed applicable. The drawing does not need to be to scale. For all structures also provide an architectural rendering.

**Submission Requirements:** The applicant shall submit an application containing all of the general information required by Section 4.1.500.B (Type III application). In addition, the following information will be provided as deemed applicable by the Planning Official (see BDC 4.2.500.B):

1. Site Analysis Map
2. Proposed Site Plan
3. Architectural Drawings
4. Preliminary Grading Plan
5. Landscaping Plan
6. Sign Drawings
7. Existing and Proposed Restrictions or Covenants
8. Letter or Narrative documenting compliance with BDC 4.2.600 Approval Criteria
9. Traffic Impact Study (if deemed required)

**Signatures:** I (we), the undersigned, acknowledge that I am familiar with the standards and limitations set forth by the Boardman Development Code and that additional information and materials may be required, as provided by the Development Code, Transportation System Plan and subplans, and the Comprehensive Plan. I propose to meet all standards set forth by the Boardman Development Code and any applicable State and Federal regulations. I (we) certify that the statements and information provided with this application are true and correct to the best of my (our) knowledge.

Signed: \_\_\_\_\_  
(Applicant) (Legal Owner)

Printed: \_\_\_\_\_  
(Applicant) (Legal Owner)

Date: \_\_\_\_\_

**If this application is not signed by the property owner a letter authorizing signature by the applicant must be attached.**

**City of Boardman Planning Department**  
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