

BOARDMAN CITY COUNCIL REGULAR MEETING – AUGUST 2, 2022

Mayor Keefer called the meeting to order at 7:00 p.m. and led the Pledge of Allegiance. Roll call for attendance was taken.

Councilors Present: Brenda Profitt, Leslie Pierson, Paul Keefer, Isaac Williams, and Roy Drago Jr. (In Person)

Councilors Absent: None

Staff: Karen Pettigrew, City Manager; Rick Stokoe, Police Chief/Assistant City Manager; Marta Barajas, Finance Director; Loren Dieter, Police Captain; Rolf Prag, Special Projects Manager; and Jenn Rollins, City Recorder/HR (In Person)

Audience: Kelly Doherty, Kyle Percy, Shelby Percy, Mark Pratt, Lisa Pratt, Mark Keith, Ethan Salata, Mike Hughes (In Person) Marty's iPhone, Jackie McCauley, 286-003-9400, Torrie Griggs, Jonathan Tallman, Jeremy, L. Anders, Luis Campos, Lisa Mittelsdorf, Jose Fernandez, Toni Connell (Via Zoom)

MINUTES

Minutes from City Council Regular Meeting – July 12, 2022

Councilor Williams made a motion to approve the minutes from the City Council Regular Meeting held on July 12, 2022 as presented; Councilor Profitt seconded the motion.

Roll Call Vote: Council President Profitt – Yes; Councilor Pierson – Yes; Councilor Williams – Yes; Councilor Drago – Yes; Mayor Keefer – Yes.

The motion passed 5-0.

Minutes from City Council Regular Meeting – July 19, 2022

Councilor Drago made a motion to approve the minutes from the City Council Regular Meeting held on July 19, 2022 as presented; Councilor Williams seconded the motion.

Roll Call Vote: Council President Profitt – Yes; Councilor Pierson – Yes; Councilor Williams – Yes; Councilor Drago – Yes; Mayor Keefer – Yes.

The motion passed 5-0.

FINANCIAL REPORT

Month Ending June 30, 2022

Finance Director Barajas presented the Financial Report Ending June 30, 2022 to the council. Finance Director Barajas stated the month was ordinary and was the final report of the fiscal year. Finance Director Barajas then noted that the mayor had asked previously about the cost of the garbage voucher program, and explained that the new company has been behind on their reporting to the city, but the April program cost the City of Boardman \$1,400.00. Finance Director Barajas also explained that the water fund came in short for the fiscal year that ended in June, but she expected those numbers to come up in the first few months of the new fiscal year.

Finance Director Barajas asked the council if they had any questions regarding her report, there were none.

ACTION ITEMS

Ordinance 1-2022 – An Ordinance Granting a Nonexclusive Franchise to Pendleton Overground, LLC dba PDTFast.net, Hereinafter Referred to As "Grantee," Its Successors and Assigns, The Right of Privilege to Provide Noncable Telecommunications Within the City and to Utilize the Public Rights of Way

First Reading

City Manager Pettigrew explained this is a standard franchise agreement, which requires passage by Ordinance. The process of passing an ordinance was discussed, and Council President Profitt made a motion to read the Ordinance in its entirety into the record. Councilor Drago seconded the motion.

Roll Call Vote: Council President Profitt – Yes; Councilor Pierson – Yes; Councilor Williams – Yes; Councilor Drago – Yes; Mayor Keefer – Yes.

The motion passed 5 - 0.

City Manager Pettigrew then read Ordinance 1-2022 in its entirety into the record.

Resolution 17-2022 – A Resolution Approving Referral to the Electors of the City of Boardman the Question of Permanently Banning Psilocybin Manufacturing and Service Centers Within the City of Boardman

Council President Profitt made a motion to approve Resolution 17-2022, a resolution approving referral to the electors of the City of Boardman the question of permanently banning psilocybin manufacturing and service centers within the City of Boardman. Councilor Pierson seconded the motion.

Roll Call Vote: Council President Profitt – Yes; Councilor Pierson – Yes; Councilor Williams – Yes; Councilor Drago – Yes; Mayor Keefer – Yes.

The motion passed 5 – 0.

OTHER BUSINESS

IGA For Emergency Medical Services Between Boardman Fire Rescue District and City of Boardman

Mayor Keefer asked Fire Chief Mike Hughes to present the IGA to the City Council. Chief Hughes requested approval of the IGA so he would be able to continue providing emergency medial response as the Morrow County Health District is trying to prevent the Boardman Fire Rescue District (BFRD) from providing such services. Chief Hughes stated this service is no different than a private ambulance company providing care, and asked the council to create an ordinance later on to solidify the agreement between the two entities. Chief Hughes stated the response model has not been updated in 30 years, and he is working on updating the process. Chief Hughes continued to explain that the goal of BFRD is to provide secondary response for the Morrow County Health District in order to prevent a loss of service during busy call out times. Chief Hughes stated his belief that reducing patient care in the community is a mistake and could cost lives, and this is why he presented the IGA to the City Council for approval.

- Councilor Pierson asked if there is a time limit on the IGA and if there are any conflicts with other IGA's in place with the county? Chief Hughes responded that the city has a right to put a time limit on the IGA, but it is not in the agreement presented.
- Council President Profitt asked if the city has any monetary obligation in regard to this IGA. Chief Hughes responded that this service is paid for by taxpayer monies.
- Council President Profitt then asked how long it will take the fire department to receive their ambulance transport license. Chief Hughes replied it usually takes 4-6 weeks for the Oregon Health Authority to process the request, and his goal is to obtain the license so the BFRD can provide backup services to Umatilla County as well. Chief Hughes also stated he has IGA's in place with the Bombing Range and Oregon Military Defense in regard to this issue.
- Council President Profitt stated she was not opposed to the IGA, but wanted to know why it was necessary. Chief Hughes replied it was not a necessity, but the Morrow County Health District is trying to prevent the BFRD from responding to calls, and the health department does not always have paramedics on duty to respond to calls and his goal is to prevent delays in patient care.
- Mayor Keefer stated he has been adamant on his social media regarding this issue, and he believes it is important to have a response that is fast and should not be limited by the county;

the mayor noted the IGA states the city is not willing to sacrifice care for our citizens due to a disagreement between two entities.

Councilor Williams made a motion to execute the intergovernmental agreement between the Boardman Fire Rescue District and the City of Boardman as presented to be reviewed in 12 months, and to be signed by Mayor Keefer on behalf of the City of Boardman. Council President Profitt seconded the motion.

Discussion: Councilor Drago asked if the IGA is only for the City of Boardman and not for any other entities; Chief Hughes replied in the affirmative. Council President Profitt asked when the IGA goes into effect, how would an emergency call look? Chief Hughes replied when a call is made to 911, Morrow County would dispatch their ambulances and Boardman Fire with paramedic care are also dispatched to the scene; at that point if they arrive together, they would assess the patient together, and the county would provide any transportation needed.

Roll Call Vote: Council President Profitt – Yes; Councilor Pierson – Yes; Councilor Williams – Yes; Councilor Drago – Yes; Mayor Keefer – Yes.

The motion passed 5 – 0.

Council Vacancies

Mayor Keefer announced that Councilor Norton and Councilor Beagle have submitted their resignations to the City Council, stressed that vacancies can only be announced during regular meetings and this was why they had not been announced earlier. The council set the date to fill the vacancies at September 6, 2022 during the next regular City Council meeting. The deadline to submit letters of interest to the city manager was set at Wednesday, August 24, 2022 by 5:00pm. Councilors asked that individuals submitting letters of interest be given a copy of council rules. Interview questions to be asked will be sent to councilors with the packet containing letters of interest which will be reviewed by the city manager and presented to the City Council for approval.

City Manager Recruitment Process

Mayor Keefer mentioned a list of tasks that need to be completed in the process of recruiting for a new city manager by the city council before the end of the year. Councilor Drago mentioned it would be easiest to set a timeline by working the list backward and setting due dates for tasks that way. Councilor Williams noted there would be a need for more frequent meetings. The Mayor noted that he did not feel the time requirements to hold more meetings would be fair to staff as they are already busy. City Manager Pettigrew listed out the process she followed when she used the Prothman Recruiting Agency to search for a Deputy City Manager. Mayor Keefer expressed his view that this process was too much for the council to handle on their own, and he suggested the use of a recruitment agency in this process. Discussion was had between the councilors about the best way to accomplish these tasks and who might be responsible for such tasks. After discussion, the Mayor appointed Council President Profitt, Councilor Williams, and Councilor Pierson to a committee and tasked them with finding volunteers from staff and the community to also serve on the committee. Mayor Keefer asked the committee to decide on a current job description, and to find a list of recruitment agencies and the services they are able to provide and to report back to the City Council at the next regular meeting.

Meeting Videos Posted to the Website

City Manager Pettigrew stated that it is not a legal requirement to post recorded videos to the website and noted that the Port of Morrow and Morrow County do not post videos to their websites although Councilor Williams noted the City of Hermiston posts their videos. Councilor Pierson noted that members of the community have told her they find the videos beneficial, but was open to hearing concerns from other councilors. Mayor Keefer stated he understood why the city didn't post the videos, but individuals who want to record the videos will find ways to do so. Council President Profitt asked how the city provides recordings of videos to citizens who request them; City Manager Pettigrew replied that was being accomplished through public record requests. Councilor Williams stated he understood the

mayor's point of view, but he views it as something the city started and the videos are a tool to be used by people to see what is going on in their city, and that perhaps it would inspire others to public service. Councilor Williams made a motion that the city continue uploading videos to YouTube and the city website following the standard set previously. Council President Profitt seconded the motion. Discussion: Council President Profitt mentioned that she does not like the fact that she can't view the meetings at the County level on her own timeline. Councilor Drago asked if there is a cost associated with the posting of the videos; Finance Director Barajas replied that beyond the annual Zoom subscription there were no large costs associated with posting videos to the website. Roll Call Vote: Council President Profitt – Yes; Councilor Pierson – Yes; Councilor Williams – Yes; Councilor Drago – No; Mayor Keefer – No. The motion passed 3 – 2.

DOCUMENT SIGNATURES

City Recorder Jenn Rollins noted that there was a scrivener's error on the minutes from the June 7, 2022 Regular City Council Meeting that had been noticed by Mike Lees regarding percentages quoted during his presentation on city water. City Reorder Rollins explained where the corrections were noted and that the changes only needed to be signed off on by the mayor as the council has already previously voted to approve the minutes. Both sets of minutes will be posted to the website.

POLICE REPORT

Chief Stokoe presented the police report for the month of July and noted the department was staying busy. Councilor Pierson asked to make a statement; she shared that she meets people who are new to the city and has heard rave reviews regarding the City of Boardman's police department and wanted to publicly thank Chief Stokoe and his department for providing stellar support to a new community member. There were no questions from the council regarding the report.

BUILDING DEPARTMENT REPORT

City Manager Pettigrew presented the building department report to the council and noted that the city is still selling permits at a high level. There were no questions from the council regarding the report.

PUBLIC WORKS REPORT

City Manager Pettigrew presented the public works department report to the council and shared that the department has remained busy. Public works workers Juan Cambero and Luis Campos have recently passed water treatment test 1, and wastewater collection tests respectively, which are a great benefit to the department.

CITY MANAGER REPORT

City Manager Pettigrew shared that Randy Yates had called her yesterday and shared how happy he is with the new loop road, now that it is paved and people can drive through. Mr. Yates asked if he could have the old Yates Lane street sign if the city was no longer going to use it. City Manager Pettigrew also shared that the contractor will be in charge of putting up signage along with hydro seeding before a completion date of August 15th. The Crez III board will meet on August 8th at 1:00pm to elect officers and to authorize payment on a bill. City Manager Pettigrew continued to share that Planning Official McLane has completed work on a transportation management grant, and she has high hopes that the City of Boardman will be awarded the grant this time. A new auditor will be signing an agreement with the city as the previous auditor has given notice they are no longer able to provide auditing services to the city.

Chief Stokoe reported that he met with the new commander at the army depot along with his second in command to discuss the area being transitioned into a training site by the Oregon Military Department (OMD). Chief Stokoe noted that this transition will open doors to new incoming revenue for local businesses and potential training opportunities for law enforcement.

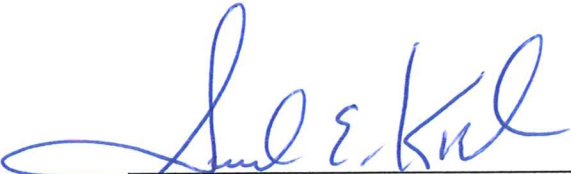
COUNCILORS

Councilor Williams stated he was proud of everyone for being willing to have the hard talks that are needed. Council President Profitt asked if the traffic study by Kittleson was ready to be presented to the council yet; City Manager Pettigrew responded it was a large report and should be completed soon. Councilor Drago mentioned that he was asked by community members if he had been intimidated at the last meeting by the presence of police officers; he stated he wanted to make it very clear that he did not see their presence as intimidation and appreciated their dedication to public service and their city. Councilor Pierson thanked everyone for showing up and being involved.

MAYOR

The Mayor announced that the City of Boardman has donated to USS Oregon, which is a submarine, and they sent the city a plaque in honor of their donation. Mayor Keefer also stated he wanted to make clear to individuals who were interested in serving on the city council, that councilors are only able to set city goals and policy, and to be the public face of the city to the community.

The meeting was adjourned at 9:03 p.m.



Paul Keefer – Mayor

Jenn Rollins – City Recorder Jackie McCauley
Acting Recorder