

BOARDMAN CITY COUNCIL- REGULAR MEETING – JANUARY 10, 2023
BOARDMAN CITY HALL COUNCIL CHAMBERS AND VIA ZOOM

Mayor Keefer called the meeting to order at 7:01pm and led the Pledge of Allegiance. All councilors were present.

Councilors present: Paul Keefer, Isaac Williams, Heather Baumgartner, Cristina Cuevas, Brenda Profitt, Roy Drago Jr., and Karen Pettigrew

Staff: Rick Stokoe-Chief of Police/Asst. City Manager, Jackie McCauley-Acting Recorder, Marta Barajas-Finance Director, Carla McLane-Planning Official, Kevin Kennedy- Public Works Director, Toni Connell – Utility Clerk, Rolf Prag-Special Projects Coordinator, Jose Fernandez-Code Compliance Official, Luis Campos-Public Works

Audience: Gerard Bobar, Leslie Pierson, Mike Connell, Toneshia Rich-Williams, Jami Carbray, Maria Cambero, Torrie Griggs, Onyx Navarro, Lisa Pratt, Jeffery D.L. Mur, Edith Velasco and Riverside High School Students Natalie Lomeli, Jessica Amaya, Leobardo Jacquez, Halie Orcutt, Marisol Navarro, and Arianna Velasco

RETIREMENT OF CITY MANAGER PETTIGREW

City Manager Pettigrew gave the council written notice of her resignation from the City of Boardman, effective January 10, 2023. Mayor Keefer accepted her resignation on behalf of the council. Mayor Keefer asked Ms. Pettigrew if she would be willing to work with staff for a smooth transition of information and hand off the projects with current staff. Ms. Pettigrew said she would. Mayor Keefer announced Ms. Pettigrew would be stepping down and handing over her authority as city manager. He thanked her for the time she had dedicated to the City of Boardman.

OATH OF OFFICE

Mayor Keefer swore in Roy Drago, Jr., Karen R. Pettigrew, and Isaac A. Williams as councilors. Roll call was taken with all present.

APPROVAL OF MINUTES

December 6, 2022 - Regular Meeting

Councilor Drago made a motion to approve the December 6, 2022 minutes as presented. Councilor Profitt seconded the motion. The motion passed 7-0.

PREARRANGED PRESENTATION

Mayor's Presentation to Leslie Pierson

Mayor Keefer presented a certificate of appreciation to outgoing councilor, Leslie Pierson. She has served three years on the city council. He thanked her for her service.

FINANCIAL REPORT

Ending November 30, 2022

Finance Director Barajas said in November the city had received the majority of the property taxes. That was a large receipt for the General Fund. The biggest expenditure was for Capital Improvements project for the housing of the water and waste water projects pertaining to the G.O. Bond.

Councilor Profitt asked about the negative amount in the Banner Bank checking. Finance Director Barajas said it is a paperwork timing issue from when she cuts the checks and it takes a day before she can get them signed and when the money is transferred to that account.

Councilor Drago said he liked to see the interest rates coming up. Finance Director Barajas said its increasing sometimes two times a month.

PUBLIC COMMENT

Boardman Chamber of Commerce

Chamber Director Torrie Griggs had given the council her monthly report in their council packets for review.

ACTION ITEMS

Scheduling of Special Meeting for Vacant City Manager's Position

Mayor Keefer felt it was urgent to fill the vacant city manager's position. Because the action item was not on the agenda for tonight's meeting, there was council consensus to schedule a special meeting to Thursday, January 12, 2023 at 6:00pm.

Resolution 1-2023 – Special Resident Goose Population Control – McCarty Property

Property Owner Dan McCarty submitted a video for the council to review regarding the need to approve a special goose hunting resolution on his property located within the city limits. In the past several years, the city has passed such a resolution for the same purpose on his property. Chief Stokoe explained how it has been working. Councilor Cuevas asked about the times they would be allowed to hunt. Chief Stokoe said they can only hunt at specific times of the day. Councilor Drago asked if the hunters were doing their due diligence in following the rules set by the resolution. Chief Stokoe said yes, but sometimes they will call to schedule hunting the same day. Councilor Drago asked if the resolution would allow for hunting and extended season. Chief Stokoe said, if approved, the hunting would be allowed for the entire year.

Planning Official McLane said the video showed was not properly screen shared for all who were on Zoom. The video will be posted on the city's website for everyone to see.

Election of Council President

Mayor Keefer made a motion to appoint Councilor Baumgartner as council president for the year. Councilor Drago seconded the motion. Councilor Williams nominated himself to which Councilor Proffitt seconded his nomination. Because there was a motion on the floor, the first motion was voted on. A roll call vote was taken: Councilor Proffitt-no, Councilor Drago-yes, Councilor Williams-no, Councilor Baumgartner-yes, Councilor Cuevas-no, Councilor Pettigrew-yes, Mayor Keefer-yes. The motion passed 4-3.

Councilor Appointments

Mayor Keefer said former city manager Karen Pettigrew sat on the CREZ II, NEACT, and the LOOP Boards, and now that she is no longer the city manager, it leaves vacancies for these positions.

Mayor Keefer made a motion to appoint Councilor Pettigrew and himself to the CREZ II Board and Councilor Williams as an alternate. Councilor Drago seconded the motion. The motion passed 7-0.

Mayor Keefer made a motion to appoint Councilor Pettigrew to the NEACT Board. Councilor Drago seconded the motion. The motion passed 7-0.

Mayor Keefer made a motion to appoint Councilor Williams to the LOOP Board. Councilor Baumgartner seconded the motion. The motion passed 7-0.

Schedule Date for Annual Council Retreat (Workshop)

There was council consensus to meet on Saturday, January 28, 2023 at 8:00am to about 11:30am for this annual goal setting workshop.

Update to Bank Signers

Finance Director Barajas said former councilor Leslie Pierson needed to be removed as a bank signer on the city accounts. Councilor Drago made a motion to remove Leslie Pierson as a signer from all bank accounts for the City of Boardman leaving as signers Paul Keefer, Heather Baumgartner, Cristina Cuevas,

Roy Drago, Jr., Karen Pettigrew, Brenda Profitt, and Isaac Williams. Councilor Cuevas seconded the motion. The motion passed 7-0.

Appointment of 2023-2024 Budget Officer

Finance Director Barajas said the city needs to vote to appoint a budget officer for the 2023-2024 budget year. Councilor Profitt made a motion to appoint Finance Director Marta Barajas as the 2023-2024 Budget Officer for the City of Boardman and the Urban Renewal Agency. Councilor Baumgartner seconded the motion. The motion passed 7-0.

Approval of 2023-2024 Budget Calendar

Councilor Profitt made a motion to approved the 2023-2024 Budget Calendar as presented. Councilor Williams seconded the motion. The motion passed 7-0.

Re-appointment of Budget Committee Member

Councilor Drago made a motion to re-appoint Alejandra Mendoza to the budget committee for a term ending December 31, 2025. Councilor Profitt seconded the motion. The motion passed 7-0.

Re-appointment of Planning Commissioners

Councilor Profitt made a motion to re-appoint Jacob Cain and Jennifer Leighton to the planning commission for terms ending December 31, 2025. Councilor Drago seconded the motion. The motion passed 7-0.

Appointment of Planning Commissioner

Two letters of interest were received for this vacant position, one from Mike Connell and one from Jami Carbray. Councilor Profitt made a motion to appoint Mike Connell to the planning commission for a term ending December 31, 2025. Councilor Drago seconded the motion. The motion passed 7-0. Ms. Carbray was thanked for her interest in serving.

REPORTS, CORRESPONDENCE AND DISCUSSION:

Police Report

Chief Stokoe said the police department has been extremely busy. They logged over 600 cases, which is a record for the agency. The department is short-handed right now. He is working on the annual police report at this time and will bring it before council at a later date. Captain Dieter and Officer Brandon had attended a CRASE training in Pocatello, ID to be certified to "train the trainer". These classes will be taught throughout the community at no cost to the businesses.

Building Department Report

The building department has slowed down a bit. Building Clerk McCauley said she has seen a decline since the interest rates have gone up, but knows of one developer who said they would begin building again soon in Boardman. The permits issued in 2022 were four less than the previous year.

Public Works Department Report

Public Works Director Kennedy submitted his report in the council packet. He asked if any of the councilors had questions. Councilor Drago asked about the project at the lift station on Columbia Avenue. Public Works Director Kennedy said it was a new pump, which will be started up on January 31st. The project is going well. This is a part of the wastewater expansion upgrade project paid for by the G.O. Bond.

Councilor Pettigrew said the piping that came out of the building and down to the dry well had started to deteriorate. Now it will be replaced and will be a change order. It was good that the deteriorating piping had been found.

City Manager Report

City Manager Pettigrew send out her final report in the council packet.

Councilor Pettigrew said the city had offered to host the LOC Small Cities meeting on January 18th, but the League had decided to do a virtual meeting instead due to the legislature being in session in Salem.

Councilors

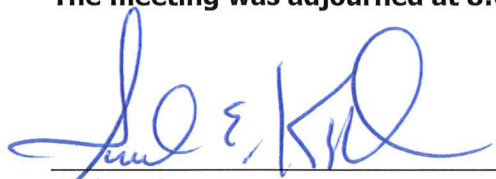
Councilor Drago said he has been receiving a lot of positive reports of how quickly the public works department is picking up the Christmas trees at the curbs.

Councilor Cuevas thanked the Riverside High School students for attending the meeting. She said she hoped they found it worthwhile. She encouraged them to continue their education and to also someday serve their community by serving on a board such as the city council.

Mayor

Mayor Keefer also thanked the Riverside High School Students for attending the meeting. He explained that one does not have to be perfect to serve their community, they need to love their community and be involved. He said they have to do their best, and listen to constituents. There will always be someone's feelings that will be hurt, but the goal is to make the city better. He finds serving on the city council one of the most enjoyable experiences, outside of teaching school.

The meeting was adjourned at 8:04pm.



Paul Keefer – Mayor

Jackie McCauley – Acting Recorder