

**BOARDMAN CITY COUNCIL- REGULAR MEETING MINUTES– OCTOBER 3, 2023**  
**BOARDMAN CITY HALL COUNCIL CHAMBERS AND VIA ZOOM**

Mayor Paul Keefer called the meeting to order at 7:00pm and led the Pledge of Allegiance.

**Councilors Present:** Brenda Profitt, Heather Baumgartner, Cristina Cuevas, Karen Pettigrew, Richard Rockwell, and Paul Keefer

**Staff:** Brandon Hammond – City Manager, Rick Stokoe – Chief of Police, Marta Barajas – Finance Director, Toni Connell – Acting Recorder/Utility Clerk, Nancy Orellana – Associate Planner, and Jose Fernandez – Code Compliance Official

**Audience:** George Shimer - Boardman Parks & Rec District, Ethan Salata, Stephen Fuss, Eddy Ramos, Julia Williams, Ragna TenEyck, Sean Ferguson, Laura Torres, Tom Baumgartner, L. Anders and Mary Jones

**CANDIDATE INTERVIEWS & APPOINTMENT**

Mayor Keefer stated the council will conduct interviews for the vacant council seat with the term ending December 2026. There were five candidates to be interviewed. Mayor Keefer explained how the interview and voting process was going to happen. There were four questions the councilors asked the candidates then the council voted and turned in their ballots to Mayor Keefer. Mayor Keefer read off the ballots. Ethan Salata received the most votes. Ethan Salata was sworn in by Mayor Keefer and took his seat on the dais.

**APPROVAL OF MINUTES**

September 5, 2023 Workshop

Councilor Profitt moved to approve the minutes of the September 5, 2023 workshop as presented. Councilor Rockwell seconded the motion.

All were in favor.

Motion passed. 7-0

September 5, 2023 Regular Meeting

Councilor Baumgartner moved to approve the minutes of the September 5, 2023 regular meeting as presented.

Councilor Profitt seconded the motion.

All were in favor.

Motion passed. 7-0

September 19, 2023 Workshop

Councilor Profitt moved to approve the minutes of the September 19, 2023 workshop meeting as presented.

Councilor Cuevas seconded the motion.

All were in favor.

Motion passed. 7-0

September 20, 2023 City, County, Port Meeting

Councilor Baumgartner moved to approve the minutes of the September 20, 2023 City, County, Port meeting as presented.

Councilor Rockwell seconded the motion.

All were in favor.  
Motion passed. 7-0

## **FINANCIAL REPORT**

### Ending June 30, 2023

Finance Director Barajas stated the fiscal year ending June 30, 2023 are unaudited and she is currently in the process of working with the auditor. The auditor spent some time at City Hall in September and is planning on coming back in October to finish up.

Finance Director Barajas pointed out the General Fund looks like a lot of money was spent in June but that is not the case. She stated there are several prepayments for July's fiscal year paid out in June every year. She also pointed out to the council in the GO Bond Fund, the payments come out of that fund every June and December and there wouldn't be any expenditures in the fund until December.

Finance Director Barajas stated the Net Cash Change Fund will have a negative number for a while. Some of the cities huge projects like the GO Bond, City Hall Expansion, the water project phase 2 and the American Rescue Plan Act (ARPA) Funds, the expenses are starting to be paid out now.

Finance Director Barajas stated the Budgeted Interfund Transfers for the Central Urban Renewal District paid the city the final payment of \$65,210 and is now fully paid off.

### Ending July 31, 2023

Finance Director Barajas stated the interest rates have been holding steady. She stated the expenditures are normal except for the Capital Project Fund and the Building Fund which are the construction cost for the big projects that are happening right now.

She continued stating the ARPA Fund is slowly being expended out. The project has begun but the supplies are slow getting here but the project is moving forward. There are currently ten meters with the sensors and Finance Director Barajas and Utility Clerk Toni Connell have been working together creating electronic files and submitting them for testing to make sure they are reading without any issues.

There were no questions asked by the council regarding the financial reports.

## **PUBLIC COMMENT**

### Eddie Ramos & Julia Williams – Riverside High School

Mr. Ramos introduced Julia Williams to the council. Julia updated the council of the upcoming events happening at the high school. Mr. Ramos explained the goal is to improve student involvement and raise the school spirit in a positive way. He stated Julia is part of the leadership group and is in charge of planning events. Mr. Ramos stated he wants to get the whole community involved and not just the students.

### George Shimer – CEO BPRD

Mr. Shimer updated the council of all the activities happening at the Marina Park & the Pool & Rec Center in the past and upcoming events. He wants to gear towards more kid-oriented activities. He stated the pool is now opened at 5:30am and reservations for the marina park starts on December 1<sup>st</sup> for next year's stays.

## **ACTION ITEMS**

### Resolution 19-2023 – Declare Surplus Property

Chief Stokoe explained to the council this property is a 2010 Charger used as a patrol car. Councilor Baumgartner moved to approve the adoption of Resolution 15-2023, a resolution adopting to Declare Surplus Property. Councilor Rockwell second the motion. Mayor Keefer asked for discussion and there was none.

All were in favor.  
Motion passed. 7-0

## **OTHER BUSINESS**

### Boardman Youth Advisory and Outreach

City Manager Hammond stated he wants to bring back Boardman Youth Advisory and Outreach. The high school will come to every council meeting and share the happenings at the high school. The Windy River Principal wants to do the same thing starting in November. Sam Boardman will be more of a recognition. This concept is to try and create more student and community involvement.

### City Logo and Motto Update

City Manager Hammond stated it was brought to his attention that the logo and motto needs some updating. He wanted to discuss this with the council. There is a lot of signage around Boardman but the city's logo is nowhere on the signage. He asked the council if they would like for him to move forward with this and bring them ideas. Discussion was made on ideas of coming up with the new logo and motto.

### Surplus Old City Shop

City Manager Hammond stated he wanted to talk with the council regarding the old city shop. He said this was prime real estate right on Main Street. He has been approached by several people regarding this piece of property. The city wants more amenities and this piece of property is a great location. Currently the city uses the two bays to store equipment but by next year there would be a facility to store the equipment and will no longer be needed. There are still several things needed to do before sells. The city would need to move the storage buildings and the lot would need to be sub-divided because of the water tower. Chief Stokoe explained what the city needs to do first is declare it as surplus property then move to the next step of selling it or trading it, whatever would benefit the city. The council had discussion on different options regarding that piece of property. City Manager Hammond wanted to bring this topic up for the council to think about and possibly consider.

## **REPORTS, CORRESPONDENCE AND DISCUSSION**

### Police Report

Chief Stokoe stated the number of calls for service and incidents for the month of September have skyrocketed; close to a hundred more than the previous months. Chief Stokoe reported DUI's are still on an increase. The department is doing emphasis patrols, they are bringing in outside agencies and trying to educate the community to reduce the number of DUI's and will continue to enforce it. Chief Stokoe asked the council if they had any questions regarding the report. Councilor Rockwell asked where the city is in comparison to other neighboring towns. Chief Stokoe stated he assumes it is about the same all over. Chief Stokoe reported he was at the Fall Joint Chiefs Sheriff's (OACP/OSSA) Conference in Salem where Ballot Measure B110 was a major topic. There are two amendments and are working on a third to that ballot to try to address the issues. Narcotics would be recriminalized and then if you go into a substance abuse rehab and show it was completed then the citation would be dismissed instead of it being dismissed before they do anything. He believes this would help people get the rehab they need to try to get off of narcotics.

### Building Department Report

Building Official McIntire stated building permits have been up and down and the department is still working on bugs in the new software Citizenserve. He asked if there were any questions. Mayor Keefer asked about the progress on the new City Hall Expansion. Building Official McIntire stated it is roughed in and when the sheet rock goes up it will be half way finished. He stated it is going slow but is because of supply chain issues.

### Public Works Department Report

Public Works Director Prag asked the council if they had any questions regarding the report given to them. Councilor Pettigrew wanted an update on the radio reads. Public Works Director Prag stated the antenna is up on the water tower. Public Works is currently installing the radios and replacing meters that are not compatible. Councilor Pettigrew asked if the city has received all the radio's yet and Public Works Director Prag stated not all but they do have several boxes in. His goal is to have the radios in by the end of November.

### City Manager Report

City Manager Hammond stated before the city can update the charter, LOC said the city should do a council rules update. He asked the council if they would want to do a regular monthly workshop to be able to talk about various things that come up throughout the month. Mayor Keefer suggested having a workshop quarterly. City Manager Hammond wanted to share that sometimes things come up and it would be hard to have to wait a whole quarter to discuss with the council. He tries to give as much information as possible and needs some input and direction from the council and the only way he can do that is through a meeting or a workshop. It is really hard to go into depth like he needs to. Councilor Rockwell suggested having a workshop every other month. Councilor Profit suggested the mayor create a committee to do all the leg work and then bring it back to the council for discussion. City Manager Hammond said there are a few things coming up. They are the CIP, charter which needs to be complete by May and the other is the council rules. Mayor Keefer suggested the entire council review the council rules and make their suggestions on what to keep, what to remove, or add. Councilor Cuevas would still like to do a workshop quarterly.

City Manager Hammond acknowledged Planning Official McLane for applying and receiving the Transportation & Growth Management Grant of \$223,000.

City Manager Hammond updated the council on the stop light project on the corner of N. Main Street and Boardman Avenue. He explained the city has gone back and forth with ODOT and they gave the city two items to be in charge of. Planning Official McLane explained it has to show the light is consistent with the IAMP and meets established warrants. She continued stating we will continue working on those items to make the case then go back to ODOT and see what happens.

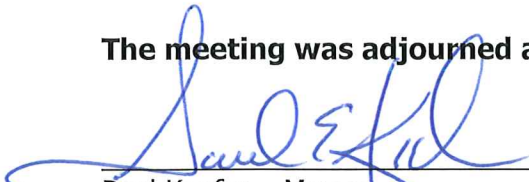
### Councilor Report

Councilor Rockwell stated he was confused on what the City County Port meetings were for. He asked if the meetings were to inform each entity with what is happening in their area or are they supposed to be brainstorming ideas and have discussions. He felt if every entity was just updating one another of what is happening in their areas, it could be done through email instead of a meeting.

### Mayor Report

Mayor Keefer thanked everyone for coming.

**The meeting was adjourned at 8:59pm**

  
Paul Keefer – Mayor  
Toni Connell – Acting Recorder